

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 24TH MARCH 2022

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

24th March 2022 commencing at 8.30 am

1. OPEN MEETING

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

3. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 24th February 2022.

4. DISCLOSURES OF INTERESTS

5. MAYORAL MINUTE(S)

Item 1 2022 Federal Election Campaign By The Australian Local Government Association (Alga) – Don't Leave Local Communities Behind (L5-14)

6. REPORTS OF COMMITTEES

Meeting of Manex held on Tuesday, 15th February 2022 (C14-3.4)

Meeting of the Economic Development and Promotions Committee held on Wednesday, 16th March 2022 (C14-3.22)

7. REPORTS TO COUNCIL

REPORTS OF DELEGATES

Item 1 Meeting of the Castlereagh Macquarie County Council held on Monday, 28th February 2022 (C15-1)

Item 2 Ordinary Meeting and Adjourned AGM of the Country Mayors Association of New South Wales held on Friday, 11th March 2022 (C14-5.5)

Item 3 Meeting of the Warren Interagency Support Services held on Thursday, 4th March 2022 (C3-9)

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

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7. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

8. MATTERS OF URGENCY

Nil.

9. CONFIDENTIAL MATTERS

Nil.

10. CONCLUSION OF MEETING

PRESENTATIONS

Nil.

WARREN SHIRE COUNCIL
Mayoral Minute
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren, on Thursday 24th March 2022

ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND (L5-14)

RECOMMENDATION that:

1. Council supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and
2. Council agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
 - a. express support for ALGA's funding priorities;
 - b. identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
 - c. seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

PURPOSE

To provide details and direction of the ALGA's 2022 Federal Election Campaign.

BACKGROUND

This matter was canvassed at the NSW Local Government Special Conference by the President of ALGA, Councillor Linda Scott.

The next Federal Election is expected to be held in May 2022.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of "Don't Leave Local Communities Behind", the goal is to secure funding and policy commitments that will support every Australian Council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia's post-pandemic recovery.

All Australian Councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

REPORT

The Don't Leave Local Communities Behind campaign will promote 17 priority tasks in the portfolios of economic recovery, transport and community infrastructure, building resilience, circular economy and intergovernmental relations.

These priorities are based on motions passed by Councils at ALGA's Annual National General Assembly, and have been endorsed by ALGA's Board which is comprised of representatives from all State and Territory Local Government Associations.

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They have been assessed by independent economists and would add around \$6.46 billion per year to Australia's Gross Domestic Product while creating 43,444 jobs.

The Don't Leave Local Communities Behind campaign will run for five weeks, with each week focussing on one of the five portfolio areas.

The full list of national Federal Election priorities that will be promoted through this campaign is outlined below:

Economic Recovery

1. An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
2. A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

Transport and community infrastructure



3. \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
4. A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
5. An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
6. Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
7. \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

Building Resilience

8. A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.
9. A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.
10. A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.
11. A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
12. \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

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DON'T LEAVE LOCAL COMMUNITIES BEHIND!

Federal Election Priorities

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Successfully delivering for Greater Sydney communities



Rouse Road footbridge (\$22 million), Blacktown City Council, NSW

Blacktown City Council Mayor Tony Bleasdale said the opening of the Rouse Road Bridge in 2019 - partially funded through the Commonwealth's Bridges Renewal Programme - solved a number of significant problems and that the bridge was a major access point for the Tallawong Metro station and Rouse Hill Anglican College.

"This area is experiencing rapid growth and the old causeway was an enormous traffic bottleneck and a serious safety concern for pedestrians and motorists alike during times of heavy rain," Cr Bleasdale said.

"Blacktown City Council had the bridge planned for some time, but needed to wait for available funding. The Australian Government grant enabled the work to be fast-tracked."

Authorised by Matt Pinnegar Chief Executive Officer of ALGA.

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ITEM 1 **2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND** **CONTINUED**

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**DON'T LEAVE LOCAL
COMMUNITIES BEHIND**

WARREN SHIRE COUNCIL
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ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND CONTINUED

Introduction: Linda Scott, ALGA President

As our nation faces social and economic challenges unseen in peace-time Australia, Australians need their decision-makers working together.

They want, expect, and need pragmatic policy making that delivers a locally led recovery from COVID-19, and a focus on opportunity rather than austerity from this economic crisis.

In total (including direct and flow-on impacts), the funding priorities we've proposed in this document are estimated to contribute at least \$6.46 billion per annum on average to Australia's Gross Domestic Product (GDP), as well as support an average of 43,444 full time equivalent (FTE) jobs per annum across Australia over a four-year period.

By working with Australian councils – the level of government closest to its community – a future Federal Government can put steps in place to guarantee no local community is left behind as we recover from COVID-19.

DON'T LEAVE LOCAL COMMUNITIES BEHIND!

The COVID-19 pandemic that shook Australia in March 2020 has imposed new physical, social, and economic realities in Australia.

Occurring almost simultaneously with the Black Summer fires, floods, and drought, the pandemic helped trigger Australia's first recession in nearly 30 years.

It has led to unprecedented Commonwealth, state and local government economic support for those most affected by the economic and social impacts, but the cumulative shocks to our system – exacerbated by the Delta variant and a mammoth vaccination task – have presented all governments with significant financial challenges, which local governments are unable to face without the support of the Commonwealth.

Businesses closed their doors and laid off staff, families lost income, and individuals were left isolated from friends and loved ones.

Unwelcome as the pandemic was, it has also revealed the adaptability, innovation, and resilience of our nation and its citizens.

Through stay-at-home orders in place, our homes became our offices, schools, and lecture halls, and many have faced unemployment or uncertainty about how to pay the rent or support our families.

Within days of the announcement of lockdowns and health restrictions, we took difficult but necessary steps to protect our communities from the risks of infection – educating people about the need for social distancing and providing masks and food for communities.

We used our own limited funding to provide financial support to local small businesses directed to close because of COVID-19 restrictions, and organised vouchers for aged and other vulnerable locals to redeem at participating local cafes and restaurants struggling to stay in business.

We supported our communities to innovate, quickly adapting in a way only local governments can.



Councillor Linda Scott
President of the Australian Local Government Association

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As communities and businesses “pivoted”, we saw the adaptability that characterises local government.

Recognising that broad economic stimulus and job-creation programs were the keys to community recovery, local governments accelerated local employment-generating programs.

We partnered with other governments to roll out targeted capital works to improve road safety, rejuvenate or upgrade local community assets, and enhance our local parks, footpaths and community open spaces.

Forced to contemplate what the future might look like post-COVID, many Australians believe our communities should be restored not to what they were, but to what they could be.

A successful national recovery is a recovery that will be made up of thousands of smaller locally driven recoveries led by local governments in partnership with funding partners: private, philanthropic, state, territory and federal.

To sustain such a recovery and ensure it is felt across all communities regardless of size or location, we need a stronger, more equal partnership between governments. Our local communities need more investment, and they need to have a greater say in decision-making about their futures.

All spheres of government, elected and administrative, must work together to ensure that economic recovery post-COVID does not falter.

We have a once-in-a-lifetime opportunity to build a better future: one that bolsters community connection, wellbeing and resilience.

This document lays out a series of offers to the next incoming government, alongside a set of asks.

They build upon local government’s strengths and its proven track record of working in partnership to deliver for Australian communities and national productivity.

The policies contained in these election priorities have been assessed by independent economists, who were engaged to model the contribution to the Australian economy from each priority investment as well as articulate the socio-economic benefits these programs can be expected to deliver.

They are exactly what is needed to ensure local communities of all sizes are in a strong position to drive the inclusive recovery all Australians want and that leaves no community behind.

Local government can lead and deliver the strong community-focused recovery from COVID-19 by:

- leading local economic growth;
- delivering stimulus projects that generate local jobs, support local businesses and boost productivity;
- enabling economic growth through the development of a circular economy;
- building community resilience to disasters and climate change; and
- facilitating community wellbeing.

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	Local Government Offer to the Australian Government	Local Government Ask of the Australian Government
Economic Recovery	To partner with the Federal Government to create more jobs, while addressing the nation's skills shortage through training and upskilling Australian workers.	To commit to a progressive increase in Financial Assistance Grants to at least one percent of Commonwealth taxation revenue (at least \$4.5 billion per year), and an initial injection of additional Financial Assistance Grants funding.
Transport and Community Infrastructure	To partner with the Federal Government to create infrastructure that will improve the safety, liveability and productivity of our communities, while contributing to Australia's economic recovery.	To invest \$500 million per year for four years extending the Local Roads and Community Infrastructure Program, while increasing roads funding and improving digital connectivity in our regions. To invest in an innovative housing partnerships of \$200m over four years to support affordable housing in communities.
Building Resilience	To partner with the Federal Government to grow the resilience in our communities, mitigate against the impacts of future disaster events, while focussing on local opportunities to reduce our carbon emissions and to Close the Gap between Indigenous Australians and the nation.	To provide \$200 million per year for four years for a targeted disaster mitigation program, while establishing a \$200 million Local Government Climate Partnership Program and supporting all councils to implement Closing the Gap targets with \$100 million per annum over four years.
Circular Economy	To identify and implement opportunities to reduce waste sent to landfill and support the development of a circular economy that will deliver environmental and economic benefits for all our communities.	To provide \$100 million per year for four years to fund local government circular innovation projects, and support our communities to reuse wherever possible.
Inter-governmental Relations	To provide a local, place based community perspective to intergovernmental deliberations to ensure that decisions are responsive to local needs and have regard to the great diversity between communities.	To reinstate local government representation to the primary intergovernmental forum in Australia, the National Cabinet, and ensure local government's ongoing voting membership of other Ministerial forums.

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Economic Recovery

Government responses to COVID-19 over the past two years have been overwhelmingly concentrated on averting a health and economic crisis. 2022 and the years beyond are set to be dominated by discussions and decisions around economic recovery.

New policies and strategies will be required to ensure all Australians can be employed in secure, meaningful, and sustainable jobs.

With our footprint across the nation and a workforce that encompasses 394 occupations, local governments provide an ideal catalyst for growing jobs.

We are also the ideal vehicle for co-investment in new job-creation initiatives.

Increased federal funding and investment will help councils roll out new local economic stimulus projects and give us the ability to cut the red tape that might potentially be slowing or blocking other investments planned for communities across Australia.

We would be able to create more jobs, including traineeships and apprenticeships, to address an emerging skills gaps in local government that threatens to slow decentralisation efforts aimed at rejuvenating regional and rural Australia.

Longer term certainty with Federal funding will enable Council's to invest in workforce planning and training.

In many communities, we are proud to be a major employer of Aboriginal and Torres Strait Islander peoples. Local governments are willing to support opportunities for skill training, new jobs, and business opportunities for indigenous people and their communities to help close the gap on indigenous disadvantage.

An added benefit of increased federal funding to local government is that it will help achieve equitable levels of services across all parts of Australia, build community resilience and wellbeing, and improve productivity-generating infrastructure.

Don't leave our regional communities behind



Commonwealth Financial Assistance Grants support equitable service levels for all Australians and ensure that no community is left behind.

These grants are particularly vital in many regional communities, but over the past twenty years they have significantly declined as a share of total Commonwealth taxation revenue.

North Burnett Regional Council Mayor Rachel Chambers, pictured, said a number of factors including amalgamation, changes to Financial

Assistance Grants, and increasing depreciation expenses placed the region in a predicament, and could cost local jobs in her community.

"Our back is against the wall. We're running out of money, we're running out of options to save jobs, and we're running out of time," she said. "We have to use depreciation as an expense so our expenses have increased and that has been an issue. Then we have had budget cutbacks by the state and federal governments over the years."

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Economic Recovery

Failure to secure future federal funding creates the real risk of communities being disproportionately impacted in this period of economic recovery.

Councils are also grappling with the budget repair challenges that are facing state and federal treasuries.

Funding certainty is critical to the short and long-term planning of councils, particularly in rural and regional areas where there is a greater reliance on external funding.

We are seeking:

1: An initial injection of Financial Assistance Grants to local government worth \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.

If funded:

Jobs created: 13,213
Contribution to annual Gross Domestic Product (\$b): \$1.928

2: A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue - an additional (\$b) 1.598 per year - via a phased approach to be agreed with the Government.

If funded:

Jobs created: 16,242
Contribution to annual Gross Domestic Product (\$b): \$2.370

Local Government Offer to the Australian Government	Local Government Ask of the Australian Government
To partner with the Federal Government to create more jobs, while addressing the nation's skills shortage through training and upskilling Australian workers.	To commit to a progressive increase in Financial Assistance Grants to at least one percent of Commonwealth taxation revenue (at least \$4.5 billion per year), and an initial injection of additional Financial Assistance Grants funding.

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Better Transport and Community Infrastructure

Well-targeted infrastructure investment generates lasting economic, social and environmental benefits.

It lowers costs for business and government and better connects workers to their jobs. It increases community resilience and ensures we as a nation are protected against the extreme weather events associated with global warming.

We are responsible for 33 percent of Australia's public infrastructure, including 75 percent of the country's roads by length. Much of this infrastructure is ageing and needs renewing or replacing so it meets community and industry needs.

Roads represent 39 percent of the total local government infrastructure with a total replacement cost of \$204 billion. Bridges represent four percent of the total infrastructure with a replacement cost of \$26 billion. Park and Recreation assets represent \$16 billion or 3 percent of the total infrastructure replacement cost.

However, we collect only 3.5 percent of all taxes raised in Australia, while faced with the mammoth task of maintaining a third of the nation's infrastructure.

Councils are committed to providing quality infrastructure and creating sustainable jobs.

We need additional funds to achieve this commitment and a longer-term funding assurance that allows councils to recruit trainees and apprentices, upskill workers, and attract skilled workers into rural, regional and remote areas.

Access to affordable housing underpins the economic and social fabric of local communities. We are calling for a national housing summit that can develop a national housing strategy to address the current housing challenges in our communities. Local governments must be involved with national housing governance arrangements.

Successfully delivering for Perth suburban communities



Thornlie Community and Sports Hub (\$5.6 million, partially funded through Community Development Grants Programme) City of Gosnells, WA

"It's been very exciting to watch this building rise from the ground," Gosnells Mayor David Goode says.

"The hub will provide important facilities to keep local residents active, provide a welcoming meeting place, and support local community groups. I look forward to the day when we can welcome the whole community to enjoy it."

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Better Transport and Community Infrastructure

We are seeking:

1: A \$500m per annum four year continuation of the Local Roads and Community Infrastructure program which allows councils to deliver projects that respond to local needs.

if funded:
Jobs created: 3,974
Contribution to annual Gross Domestic Product (\$m): \$604

2: A strategic local roads investment program of \$300m per annum over four years to address road transport first and last mile issues and congestion on local roads.

if funded:
Jobs created: 2,332
Contribution to annual Gross Domestic Product (\$m): \$366

3: An increase in Roads to Recovery to \$800m per annum (an additional \$300m per annum) and the Black Spot Program to \$200m per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20m per annum to SA in 2021-22 and 2022-23 permanent, to more sustainably manage local government's 75% share of the national road network and boost productivity and road safety.

if funded:
Jobs created: 3,214
Contribution to annual Gross Domestic Product (\$m): \$502

4: Continuation of the Stronger Regional Digital Connectivity Package at \$55m over four years to improve community resilience and local economic recovery.

if funded:
Jobs created: 99
Contribution to annual Gross Domestic Product (\$m): \$18

5: \$200m over four years to assist councils to develop and implement innovative housing partnerships.

if funded:
Jobs created: 469
Contribution to annual Gross Domestic Product (\$m): \$68

Local Government Offer to the Australian Government	Local Government Ask of the Australian Government
To partner with the Federal Government to create infrastructure that will improve the safety, liveability and productivity of our communities, while contributing to Australia's economic recovery.	To invest \$500 million per year for four years extending the Local Roads and Community Infrastructure Program, while increasing roads funding and improving digital connectivity in our regions. To invest in an innovative housing partnerships of \$200m over four years to support affordable housing in communities.

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Federal Election Priorities

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

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ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND CONTINUED

Resilient Communities Building Back Better

Communities across Australia are doing it tough – their physical, financial and mental reserves depleted by years of drought swiftly followed by the Black Summer bushfires, the coronavirus pandemic and severe storms and flooding.

All levels of government have worked hard to address the challenges thrown up by these rolling disasters.

They have supported businesses, communities, and individuals –and they are now focused on engineering a national economic recovery.

Although mass vaccinations diminish the health threats posed by COVID-19, the swift succession of natural disasters has demonstrated that communities need to be better prepared.

The likelihood of more frequent severe weather events in future underlines this need.

Investing in programs to mitigate natural disasters is critical to building community resilience.

Communities derive substantial co-benefits from investments in mitigation and adaptation – including new employment opportunities, regional growth, lower insurance premiums, and faster reductions in greenhouse gas emissions.

Working in partnership with the Australian Government, we can deliver highly effective projects that greatly assist communities to be better prepared and better able to adapt to future climatic conditions.

Successfully delivering for communities in rural Victoria



Rokewood Bridge upgrade (\$541,000) Golden Plains Shire, Victoria.

“It’s terrific to see that works have now been completed to replace the old, single lane bridge over the Kuruc Ā Ruc Creek with a double lane and unrestricted structure, that is safer for all bridge-users”, Golden Plains Shire Mayor Cr Helena Kirby, pictured, said.

“Golden Plains Shire is home to many older bridges, and thanks to the Australian Government’s Local Roads and Community Infrastructure program, we’ve been able to get on and

upgrade the Reserve Road Bridge for the benefit of the surrounding community.

“Reserve Road Bridge is the first of four bridge upgrade projects that Council will complete in 2021, with works underway or soon to begin on bridges in Meredith, Rokewood and Rokewood Junction.”

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Resilient Communities Building Back Better

We are seeking:

1: A targeted disaster mitigation program of \$200m per annum for four years which will reduce the costs of response and recovery and is a sound investment in strengthening community resilience.

If funded:

Jobs created: 1,833
 Contribution to annual Gross Domestic Product (\$m): \$280

2: A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.

3: A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under the Disaster Recovery Funding Arrangements.

4: A Local Government Climate Response Partnership Fund of \$200m over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.

If funded:

Jobs created: 467
 Contribution to annual Gross Domestic Product (\$m): \$73

5: \$100 million per annum over four years provided directly to local governments to support the capabilities of indigenous councils and implementation of the Closing the Gap local/regional voice.

If funded:

Jobs created: 804
 Contribution to annual Gross Domestic Product (\$m): \$117

Local Government Offer to the Australian Government	Local Government Ask of the Australian Government
To partner with the Federal Government to grow the resilience in our communities, mitigate against the impacts of future disaster events, while focussing on local opportunities to reduce our carbon emissions and to Close the Gap between Indigenous Australians and the nation.	To provide \$200 million per year for four years for a targeted disaster mitigation program, while establishing a \$200 million Local Government Climate Partnership Program and supporting all councils to implement Closing the Gap targets with \$100 million per annum over four years.

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ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND CONTINUED

Creating a Circular Economy

Guided by the 2018 National Waste Strategy and the 2019 National Waste Policy Action Plan, building Australia's transition from a linear economy to a circular economy is gaining traction.

By embracing the principals of circularity – retaining the value of materials for as long as possible, designing out waste and pollution, and regenerating natural systems – Australia will develop new industries and jobs, reduce greenhouse gas emissions, and make more efficient use of our natural resources.

As modelled by the Centre for International Economics in 2017, a five percent improvement in the effectiveness of recycling and resource recovery could benefit Australia's GDP by as much as \$24 billion.

In addition, for every 10,000 tonnes of waste recycled, 9.2 jobs would be created, compared with only 2.8 jobs when the same amount of waste is sent to landfill.

As an example, the South Australian Government has estimated that 25,700 new full-time equivalent jobs could be created in South Australia by 2030 by adopting a more circular economy.

Councils are major players in the management of household and domestic waste.

Local governments co-invest in new materials recycling facilities, lead community education and awareness campaigns, and help to create a sustainable market for recycled materials through procurement policies.

Australia can realise the full potential of a circular economy sooner if local government's engagement and capabilities are effectively harnessed.

Local Government Offer to the Australian Government

To identify and implement opportunities to reduce waste sent to landfill and support the development of a circular economy that will deliver environmental and economic benefits for all our communities.

Local Government Ask of the Australian Government

To provide \$100 million per year for four years to fund local government circular innovation projects, and support our communities to reuse wherever possible.

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Mayoral Minute
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren, on Thursday 24th March 2022

ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND CONTINUED

Creating a Circular Economy

We are seeking:

- 1: Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.
- 2: Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for reuse.
- 3: Funding of \$100 million per annum over four years to fund local government circular waste innovation projects.

If funded:

Jobs created: 797
Contribution to annual GDP (\$m): \$136

What sustainably funded councils could deliver for communities



Credit: <https://www.naracoorteherald.com.au/story/5522974/help-boost-local/>

Upgraded municipal resource recovery infrastructure for South Australia's Limestone Coast.

Naracoorte Lucindale Council Mayor Erika Vickery OAM (pictured centre) says additional financial support from the Federal Government is a catalyst for state and local government and commercial investment in waste management infrastructure.

"By working together, we can all participate in and promote the use of materials that circulate through our economy again and again, providing ongoing value, efficient use of resources and knowledge-based jobs for the future."

WARREN SHIRE COUNCIL
Mayoral Minute
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren, on Thursday 24th March 2022

ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND CONTINUED

Intergovernmental Relations

The Australian Local Government Association was a foundation member of the Council of Australian Governments (COAG), and over 28 years made a substantial contribution to our federation.

When COAG was scrapped and replaced by the National Cabinet in mid-2020, local government was effectively sidelined from membership.

The result is that Australia's pre-eminent intergovernmental forum lacks a strong and effective advocate for local communities.

As the level of government closest to the community, we have a unique insight into how to create new jobs, drive economic growth, and build better lives for Australians.

Properly heard, our viewpoints would ensure that decisions are responsive to local needs and contribute to achieving the best outcomes at a local level and cumulatively at the national level.

Australians expect their governments to make decisions that reflect their unique circumstances and requirements.

At the same time, they want all three spheres of government to work together to achieve shared national objectives.

This can only be achieved through ALGA's participation in the National Cabinet or any subsequent structure.

Our place-based, community perspective should not be overlooked – nor our role as a voice for the concerns and aspirations of local communities.

ALGA's input would balance and complement the broader view of the First Ministers, helping to ensure that National Cabinet deliberations result in stronger and more resilient communities.

We are seeking:

- 1:** Full membership of the National Cabinet.
- 2:** A guaranteed seat at relevant Ministerial forums.

Local Government Offer to the Australian Government	Local Government Ask of the Australian Government
To provide a local, place based community perspective to intergovernmental deliberations to ensure that decisions are responsive to local needs and have regard to the great diversity between communities.	To reinstate local government representation to the primary intergovernmental forum in Australia, the National Cabinet, and ensure local government's ongoing voting membership of other Ministerial forums.

WARREN SHIRE COUNCIL
Mayoral Minute
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ITEM 1 2022 FEDERAL ELECTION CAMPAIGN BY THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) – DON'T LEAVE LOCAL COMMUNITIES BEHIND CONTINUED



DON'T LEAVE LOCAL COMMUNITIES BEHIND!

Federal Election Priorities

The Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country. In structure, we are a federation of state and territory local government associations.

ALGA's members include:



Local government key facts and figures

There are 537 councils Australia-wide. Of these, around 55 percent are regional, rural, or remote councils.

Local government employs 194,000 people.

The first local government established in Australia was in Adelaide in 1840.

Australia's largest council by population is Brisbane City Council, servicing a population of 1.25 million.

Australia's largest council by area is East Pilbara in Western Australia. It covers an area of 379,571 square km (larger than Victoria), has a population of 11,005 and 3,237km of roads.

Authorised by Matt Pinnegar Chief Executive Officer of ALGA.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 15th March 2022.

RECOMMENDATION:

That the Minutes of the Meeting of Manex Committee held on Tuesday, 15th March 2022 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 15th March 2022 commencing at 10.32 pm

PRESENT:

Gary Woodman	General Manager
Darren Arthur	Divisional Manager Finance & Administration (Chair)
Jillian Murray	Treasurer
Pamela Kelly	Librarian
Raymond Burns	Acting Divisional Manager Engineering Services (Town Services Manager)
Rowan Hutchinson	Roads Infrastructure Manager
Maryanne Stephens	Manager Health and Development Services
Paul San Miguel	Asset Manager
Jody Burtenshaw	Executive Assistant

1 APOLOGIES

An apology was received from Kerry Jones, who was absent due to external commitments and it was **MOVED** Murray/Stephens that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Burns/Murray that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 WOW Agency – Communications and Content (GM)

MOVED Woodman/Burns that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 15th March 2022 commencing at 10.32 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.2 Preparation of the March 2022 Council Newsletter (GM)

Item	Responsible Officer
Road Maintenance Construction Program for March/April 2022	RIM
Registration of Local Contractors on VendorPanel	DMFA, CC
Women of Warren Shire	GM
Warren Kerb and Gutter Improvement Program	RIM
Waste 2 Art	MHD
Any Successful Applicants (grants)	IPM
New Plant Replacement Deliveries	DMES/WC
Nevertire Water Reservoir Mural Final Concepts Feedback	TSM
Public Art on Private Property Murals Final Concepts Feedback	TSM
Warren Shire 2027 Community Strategic Plan and other IP & R Framework Documents Review Feedback	GM
March 2021 Flood and Storm Damage Restoration Program Application	RIM/GM
Road Grant Applications	RIM/GM

MOVED Stephens/Kelly that the information be received and noted.

Carried

4.1.3 Suggestions in the Council Suggestion Box (GM)

One (1) suggestion was received. The matter will be discussed at Council's monthly internal staff meeting.

4.1.4 Integrated Planning and Reporting (IP & R) Framework Documentation Renewal Action Plan and Summit (GM)

The General Manager gave the meeting an overview of the expected format of the 17th March 2022 Warren Shire 2035 Community Planning Workshop and the 19th -20th March 2022, IP & R Framework Documentation Renewal Action Plan and Summit and the information was received and noted.

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

Nil.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 15th March 2022 commencing at 10.32 pm

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (RIM)

This matter was discussed as part of Item 3 - Action Checklist.

4.3.2 Warren Shire Council November 2021 Flood and Storm Damage Claim (RIM)

This matter was discussed as part of Item 3 - Action Checklist.

4.3.3 2022 Calendar of Events at the Showground/Racecourse (TSM/IPM)

MOVED Burns/Murray that the 2022 Calendar of Events at the Showground Racecourse be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

Nil.

4.5 WORK HEALTH & SAFETY AND RISK MATTERS

Nil.

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Waste Attendant (12 hours/week)	MHD	Advertising being organised.
Heavy Diesel Mechanic (B2 L2)	DMES	Currently advertising - closing 10th March 2022 unless position is filled earlier.
Casual Cleaner	MHD	Payroll/HR Officer and MHD to discuss.
Divisional Manager Engineering Services	GM	Position is currently being advertised on different platforms – closing date is 10th March 2022.
Asset Technical Officer – Roads	DMES	Currently advertising - closing date 7th April 2022.
Part-time Library Officer	DMFA	Currently being advertised - closes 10th March 2022.

MOVED Stephens/Burns that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday 15th March 2022 commencing at 10.32 pm

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
07.03.22	22-02	New Guidelines Covering Section 358 Applications and Public Private Partnerships (PPP).	Noted
07.03.22	22-03	Guidelines for Additional Special Variation (ASV) Process for 2022-23.	Report to 24th March 2022 Council Meeting

MOVED Burns/Murray that the information be received and noted.

Carried

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

DATE	TASK	STATUS
MARCH		
1	Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request (LGA s 513(2)).	Noted
	Council must establish a new delivery program after the ordinary election to cover principal activities of the Council for the 4-year period commencing on 1 July [LGA s404(3)].	Noted
4	Induction and/or refresher training for the Mayor and all newly elected and returning Councillors is to be completed (LGRReg cl 183(1), 183(3) and 184(1)).	Complete
APRIL		
30	Fourth quarter rates instalment notice to be sent (LGA s 562).	Noted
	Public bodies to provide Council with a list of parcels of land to which rate rebate applies (LGA s 600(5)).	Noted

MOVED Murray/Woodman that the information be received and noted.

Carried

6 OPERATIONAL PROCEDURES

(I2-11.1)

MOVED Stephens/Burns that the information be received and noted and the operational procedures; Accessing the Data Exchange (DEX) Portal for TEI reporting, Natural Disaster: Lightning/Hail/Storm, and Quarterly Returns - Clause 4.6 Exceptions to Development Standards be adopted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 15th March 2022 commencing at 10.32 pm

7 FEBRUARY 2022 DRAFT MINUTES AND MARCH 2022 BUSINESS PAPER

The Committee reviewed the March 2022 Business Paper and the February 2022 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The Treasurer requested if staff who have private use of diesel vehicles could refuel at the Council Depot using the fob system where possible.
- The Treasurer advised that the Parks and Gardens budget is nearly expended.
The expenditure includes just over \$173,000 for the November/December 2021 levee emergency operational works where hopefully just over \$137,000 is expected to be reimbursed. The Acting Divisional Manager Engineering Services advised that staff were no longer going to work their flexis and overtime in an attempt to control budgets.

There being no further business the meeting closed 12.09 pm.

ECONOMIC DEVELOPMENT & PROMOTIONS COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Economic Development & Promotions Committee held on Wednesday, 16th March 2022.

RECOMMENDATION:

That the Minutes of the Meeting of the Economic Development & Promotions Committee held on Wednesday, 16th March 2022 be received and noted, and the following recommendations be adopted:

ITEM 5.1 WARREN SHIRE COUNCIL ECONOMIC DEVELOPMENT STRATEGY (D3-1)

That Council receive and note the draft Warren Shire Council Economic Development Strategy with further refinement to be undertaken by the new Business Development Facilitator.

ITEM 5.2 WARREN SHIRE COUNCIL ECONOMIC DEVELOPMENT PLAN (D3-1)

That Council receive and note the draft Warren Shire Council Economic Development Plan with further refinement to be undertaken by the new Business Development Facilitator.

**ITEM 5.3 TOURISM, PROMOTION, MARKETING, ECONOMIC DEVELOPMENT AND
COMMUNITY GRANTS DIRECTIONS**

(C12.3.5, D3.1, D3-10, P1-7.17/1, T4.3, T4-6.1)

That:

1. Warren Shire Council take responsibility for the maintenance, repairs and cost of utilities at the old Scout Hall facility and the cleaning of the toilet facility at the Window on the Wetlands Centre Precinct from Monday 28th March 2022;
2. Council include \$130,000 in the draft 2022/2023 Estimates for the employment of a Manager responsible for marketing, promotions, tourism, economic development and community grants and for incidental expenses commencing October 2022;
3. Subject to the successful employment of a Manager as detailed in point 2 above, Council will operate a manned, unaccredited Visitor Information Centre based out of the old Scout Hall

facility at the Window on the Wetlands Centre Precinct from Monday to Friday and where possible it be open on Saturday and Sunday manned by volunteers;

4. The Chair of the Economic Development and Promotions Committee, Mayor and General Manager be delegated the authority to negotiate the renewal of an appropriate Memorandum of Agreement (MOA) between Warren Shire Council and RiverSmart Australia Limited for the management, operations and maintenance of the facilities at the Window on the Wetlands Centre Precinct and that the outcome of negotiations be reported back to Council.

ITEM 5.8 ACCOMMODATION IN THE WARREN SHIRE

(T4-4)

That Item 5.8 be tabled and carried over to the next Committee Meeting in May 2022.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 16th March 2022, commencing at 4.01pm

PRESENT:

Sarah Derrett	Councillor (Chair)
Andrew Brewer	Councillor
Roslyn Jackson	Councillor
Milton Quigley	Councillor
Gary Woodman	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Raymond Burns	Acting Divisional Manager Engineering Services
Maryanne Stephens	Manager Health and Development Services
Rebecca Christian	Project Administration Officer

ITEM 1 APOLOGIES

Apologies were received from Councillor Druce who was absent due to external commitments and it was **MOVED** Derrett/Quigley that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Derrett/Quigley that the Minutes of the Economic Development & Promotions Committee meeting held on Wednesday, 16th February 2022 be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Quigley that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 WARREN SHIRE COUNCIL ECONOMIC DEVELOPMENT STRATEGY D3-1

RECOMMENDATION TO COUNCIL:

MOVED Quigley/Woodman that Council receive and note the draft Warren Shire Council Economic Development Strategy with further refinement to be undertaken by the new Business Development Facilitator.

Carried

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 16th March 2022, commencing at 4.01pm

ITEM 5.2 WARREN SHIRE COUNCIL ECONOMIC DEVELOPMENT PLAN D3-1

RECOMMENDATION TO COUNCIL:

MOVED Quigley/Woodman that Council receive and note the draft Warren Shire Council Economic Development Plan with further refinement to be undertaken by the new Business Development Facilitator.

Carried

**ITEM 5.3 TOURISM, PROMOTIONS, MARKETING, ECONOMIC DEVELOPMENT AND
COMMUNITY GRANTS DIRECTIONS**

(C12.3.5, D3.1, D3-10, P1-7.17/1,T4.3, T4-6.1)

The ideal proposal for the future was discussed as follows:

Warren Shire Council to provide a fulltime Professional Officer (Manager) for marketing, promotions, tourism, economic development and community grants based at the Visitor Information Centre at the Window on the Wetlands Centre Precinct. This Manager would be complimented by a part-time Tourism Officer who would work Saturday and Sundays and during periods of leave by the Professional Officer and in the future provision of a Trainee Tourism Officer partly funded by something like an Elsa Dixon Scholarship (Aboriginal).

That the new section for tourism, promotions, marketing, economic development and community grants reports through the Manager to the General Manager. The Manager would also be responsible for implementing Council's Economic Development Strategy and Plan and providing reports to Council's Economic Development and Promotions Committee.

A roster of volunteers be arranged by the Manager through Warren Shire Community to complement the paid Council Officers.

RiverSmart Australia Limited would base themselves out of the old church for all their activities and Council uses their intellectual property for Warren Shire promotions particularly Macquarie River and Marshes trail matters.

Councillor Jackson entered the meeting at 5:04pm

Councilor Brewer left the meeting at 5:42pm

RECOMMENDATION TO COUNCIL:

MOVED Quigley/Derrett that:

1. Warren Shire Council take responsibility for the maintenance, repairs and cost of utilities at the old Scout Hall facility and the cleaning of the toilet facility at the Window on the Wetlands Centre Precinct from Monday 28th March 2022;
2. Council include \$130,000 in the draft 2022/2023 Estimates for the employment of a Manager responsible for marketing, promotions, tourism, economic development and community grants and for incidental expenses commencing October 2022;

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 16th March 2022, commencing at 4.01pm

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

To be arranged for 11th May 2022.

There being no further business the meeting concluded at 6:15 pm.

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 28th FEBRUARY 2022 AT 10:32AM.

PRESENT: Clrs D. Batten, B. Fisher, Z. Holcombe, M Cooke, I. Woodcock, T Denis and N. Kinsey
P. Cullen

ABSENT: Clr A Brewer and Clr G Peart

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), and R Wilson (Minute Secretary).

WELCOME: Meeting was opened at 10.32am and General Manager Michael Urquhart (Returning Officer) welcomed all councillors and staff to the meeting.

02/22/1 Leave of Absence

Resolved:

That the leave of absence received from Councillors Andrew Brewer and Greg Peart are accepted and a leave of absence granted.

Moved: Clr Cullen

Seconded: Clr Kinsey

Carried

Declaration of oath/Affirmation of Office

Pursuant to Section 233A of the Local Government Act 1993, the following Councillors took an Oath of Office;

- Clr Patrick Cullen
- Clr Noel Kinsey
- Clr William Fisher
- Clr Zoe Holcombe
- Clr Denis Todd
- Clr Doug Batten
- Clr Ian Woodcock
- Clr Michael Cooke

02/22/2 Election of Chairperson and Deputy Chairperson

Resolved:

That Council adopt the ordinary ballot method for the election of the Chairperson and Deputy Chairperson.

Moved: Clr Woodcock

Seconded: Clr Cooke

Carried

02/22/3 Destruction of Election Ballot Papers**Resolved:**

That any ballot papers used now be destroyed.

Moved: Clr Fisher

Seconded: Clr Holcombe

Carried

02/22/4 Election of Chairperson for Period Ending September 2023**Resolved:**

That the report be received and noted and the election for the position of Chairperson be held now.

Moved: Clr Woodcock

Seconded: Clr Cullen

Carried

The General Manager (Retuning Officer) declared that as only one (1) nomination was received for the position of Chairperson, *Clr Doug Batten* is duly elected to the position.

02/22/5 Election of Deputy Chairperson for Period Ending September 2023**Resolved:**

That the report be received and noted and the election for the position of Deputy Chairperson be held now.

Moved: Clr Woodcock

Seconded: Clr Cullen

Carried

The General Manager (Retuning Officer) declared that as only one (1) nomination was received for the position of Deputy Chairperson, *Clr Bill Fisher* is duly elected to the position.

At this juncture, the General Manager vacated the Chair and handed over to the elected Chairperson *Clr Doug Batten* to chair the meeting.

DECLARATIONS OF INTEREST- Nil

02/22/6 Minutes of Ordinary Council Meeting – 19th October 2021**Resolved:**

That the minutes of the ordinary Council meeting held 19th October 2021, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Cullen

Seconded: Clr Woodcock

Carried

02/22/7 2020-2021 Audited Financial Statements and Audit Report**Resolved:**

That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2020 to 30 June 2021.

Moved: Clr Kinsey

Seconded: Clr Todd

Carried

02/22/8 2020-2021 Castlereagh Macquarie County Council – Annual Report 2020/2021**Resolved:**

That Council formally adopts its Annual Report for 2020/2021.

Moved: Clr Woodcock

Seconded: Clr Fisher

Carried

02/22/9 Circulars Received From the NSW Office of Local Government**Resolved:**

That the information contained in the following Departmental circulars 21-33 to 22-01 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Kinsey

Seconded: Clr Cullen

Carried

02/22/10 Quarterly Budget Review Statement – December 2021**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31st December 2021 as tabled.

Moved: Clr Todd

Seconded: Clr Fisher

Carried

02/22/11 Second Quarter Operational Plan 2021/2022**Resolved:**

That Council accept the progress made on the 2021/2022 Operational Plan as at 31st December 2021.

Moved: Clr Fisher

Seconded: Clr Holcombe

Carried

02/22/12 Cash and Investment Report- 31st October 2021, 30th November 2021, 31st December 2021 and 31st January 2022**Resolved:**

That the investment report for 31st October 2021, 30th November 2021, 31st December 2021 and 31st January 2022 be received and noted.

Moved: Clr Woodcock

Seconded: Clr Kinsey

Carried

02/22/13 Important Dates for Councillors – Upcoming Meetings and Events

Resolved:

1. That Council receive and note the list of coming meetings and events.
2. Clr Todd accepted the nomination to be the County Council's Delegate to attend the Central West Regional Meeting in Coonabarabran on 15th March 2022.

Moved: Clr Kinsey
Seconded: Clr Cullen

Carried

02/22/14 Senior Biosecurity Officer's Report

Resolved:

That the report be received and noted.

Moved: Clr Kinsey
Seconded: Clr Holcombe

Carried

Questions without Notice

Clr Batten – Requested that the General Manager write to all constituent Council's advising of an increase of 0.7% to annual co-contributions for 2022/2023, in line with IPART's 2022-2023 Rate Peg.

Question: Clr Todd – Does CMCC conduct inspections at Waste Facility Management Centres?

Response: Senior Bio Security Officer advised – Inspections are conducted as required, additional inspections can be scheduled if there is concerns regarding noxious weed infestations.

Q: Clr Cullen – Are fines being issued to Land Owners following failure to treat identified noxious weed infestations?

Response: Senior Bio Security Officer advised – Inspections and Re-inspections are conducted to monitor noxious weed treatment. Successful fine penalties as a result of failure to comply with treatment is difficult to achieve as minimal or some treatment is deemed to be compliant.

02/22/15 Control of African Boxthorn

Resolved:

That the General Manager write to North and Central West Local Land Services requesting information on any activity or action planned to support the control of African Boxthorn

Moved: Clr Fisher

Seconded: Clr Kinsey

Carried

Clr Pat Cullen left the meeting at 11:50am

Clr Pat Cullen returned to the meeting at 11:55am

02/22/16 Leave of Absence

Resolved:

That a leave of absence request from Councillor Denis Todd for the period of 20th May 2022 to 24th August 2022 is accepted and a leave of absence granted.

Moved: Clr Fisher

Seconded: Clr Kinsey

Carried

Date of the next CMCC Council Meeting to be Tuesday 3rd May 2022 in Lightning Ridge to align with Hudson Pear Taskforce and North West Regional Meetings.

Bus Tour for CMCC Councillors including a tour of the Hudson Pear Bio Control Facility in Lightning Ridge to be held on Wednesday 4th May 2022.

Close of Meeting

The meeting closed at 11.55am.

To be confirmed at the next meeting of Council to be advised.

Chairman

General Manager



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 11 MARCH 2022 YORK AND BASS SUITES, CLUB YORK, SYDNEY

The meeting opened at 8.31 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bellingen Shire Council, Cr Steve Allan, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr David McCann, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Cr Mathew Dickerson, Mayor
Eurobodalla Shire Council, Cr Mat Hatcher, Mayor
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr John Shillito, Acting General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor

Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Moree Plains Shire Council, Cr Mark Johnson, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Mark Kellam, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG, Ms Ally Dench, Executive Director

Apologies:

As submitted

Special Guests:

Cr Darriea Turley, President, LGNSW
Mr Scott Phillips, CEO, LGNSW
Ms Ally Dench, Executive Director, OLG
CR Linda Scott, President, ALGA
The Hon Sam Faraway MP, Minister for Regional Transport and Roads
Mr Simon Hunter, Director Strategy and Innovation, NSW Department of Planning and Environment

2. Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the General Meeting held on 5 November 2021 be accepted as a true and accurate record (Forbes Shire Council / Gunnedah Shire Council).

3. Matters Arising from the Minutes

Nil

4. Introduction of New Mayors

New Mayors recently elected following the December 2021 Local Government elections were given the opportunity to introduce themselves

6. Cr Darriea Turley, President, LGNSW

Cr Turley said LGNSW has been working on the rate pegging determination and the Minister is to review on how it is assessed. Cr Turley provided a report on the work of LGNSW since the last meeting and on opportunities for collaboration including the MOU with Country Mayors, 2022-23 Rate Peg Submission, the Pre Budget Submission, Local Government Assets, Child Safe Standards, and collaboration on Domestic Waste Management Charges, Planning Skills Shortages, Water Funding Program, Crown Reserve Improvements, Regional Health Initiative Funding, Right to Repair, Incentives for Electrical Vehicle Fleets, Plastic Reduction, Remote Roads Upgrades, Remote Attendance at Meetings and Regional Housing Fund

7. Mr Scott Phillips, CEO, LGNSW

Councils are shocked by the decision of IPART to cap rate increases at 0.7% for the 2022/23 year. There has been a combined effort by LGNSW, JO's and professional organisations to have this reviewed. The Minister and the Office of Local Government have listened and acted. There is now an opportunity for Councils to apply to IPART to allow each council to apply for an increase in rates up to the amount of rate cap that you went to your community with in your long term financial plan.

8. Ms Ally Dench, Executive Director OLG

She is excited to be in the role at OLG which is the first port of call for emergencies and other matters affecting local government areas. There have been recent challenges caused by the floods in NSW and \$45million in payments have been made by Resilience NSW in the past week. OLG is looking at what skills and resources are needed and councils are able to connect with OLG if they think they can help. The main call at the moment is customer service staff.

The IPART decision is devastating and a shock to OLG. The Minister has heard the concerns and is looking at the methodology. Applications in accordance with IPNR closes on the 29 April and will need a resolution of Council. In respect of the Emergency Services Levy the OLG is working with Treasury, the RFS and the Department of Planning and news is expected shortly.

The meeting was adjourned at 9.15am for the adjourned Annual General Meeting
RESOLVED (Temora Shire Council / Inverell Shire Council)

The meeting resumed at 9.27am

9. Correspondence

Outward

- (a) Registry and Accreditation forwarding changes to the CMA Constitution
- (b) Cr Mark Liebich, Mayor, Weddin Shire Council, advising Weddins application for membership was successful
- (c) Cr Ian Woodcock, Mayor, Walgett Shire Council, advising that Walgetts application for membership was successful
- (d) Mr Viv May, Interim Administrator, Wingecarribee Shire Council, advising that Wingecarribees application for membership was successful

- (e) Cr Peter Abbott, Mayor, Cobar Shire Council, advising that Cobars application for membership was successful
- (f) Mr Grant Barnes, Chief Regulatory Officer, Natural Resources Access Regulator, Department of Planning, Industry and Environment, thanking him for his presentation to the 5 November 2021 meeting
- (g) Mr Joseph Rahme, Senior Manager, Stakeholder Engagement, NSW Telco, thanking him for his presentation to the 5 November 2021 meeting
- (h) Cr Linda Scott, President, LGNSW, thanking her and her team for providing meeting facilities for the 5 November 2021 meeting
- (i) The Hon Matt Kean MP, Treasurer and Minister for Energy and Environment, regarding the disposal of metropolitan waste at country locations close to metropolitan areas
- (j) The Hon Rob Stokes MP, Minister for Planning and Public Spaces and Minister for Transport and Roads, regarding the disposal of metropolitan waste at country locations close to metropolitan areas
- (k) The Hon Rob Stokes MP, Minister for Planning and Public Spaces and Minister for Transport and Roads, opposing the Proposed Employment Zones Framework applying to regional areas
- (l) Ms Jo Haylen MP, Shadow Minister for Roads, seeking support for better consultation with local government in local traffic matters particularly with NSW Speed Zoning Guidelines
- (m) Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Regional Transport and Roads, seeking support for better consultation with local government in local traffic matters particularly with NSW Speed Zoning Guidelines
- (n) The Hon Matt Kean MP, Treasurer and Minister for Energy and Environment, requesting an urgent review into cost shifting from the State to Local Government
- (o) The Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, requesting a fairer grant system for small rural councils rather than having to contribute 50% co contributions for projects
- (p) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Regional Transport and Roads, requesting a fairer grant system for small rural councils rather than having to contribute 50% co contributions for projects
- (q) The Hon Dominic Perrottet MP, Premier, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (r) Mr Chris Minns MP, Leader of the Opposition, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (s) Mr Robert Borsak MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (t) Mr David Shoebridge MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances

- (u) Mr Mark Latham MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (v) The Hon Shelley Hancock MP, Minister for Local Government, requesting that the State Government introduces the Rural Council Model as proposed under the Fit for the Future process
- (w) General Manager, Leeton Shire Council, regarding RFS Assets resolution
- (x) To the newly elected Mayors congratulating them on their election as Mayor
- (y) To the re elected Mayors congratulating them on their re election as Mayor

Incoming

- (a) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW, regarding co contribution requirements for small rural councils participation in grant programs
- (b) The Hon Michael McCormack MP, forwarding letter from the Prime Minister regarding CMA initiatives
- (c) The Hon Matt Kean MP, treasurer, Minister for Energy and the Environment, regarding the NSW Energy from Waste Infrastructure Plan
- (d) The Hon Shelley Hancock MP, Minister for Local Government. regarding the term of office of Mayors elected by Councilors
- (e) Mr Brett Whitworf, Group Deputy Secretary, Planning, Delivery and Local Government, NSW Planning and Environment, regarding remuneration of mayors and councilors
- (f) The Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, regarding co contributions by councils for grants

NOTED

10. **FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Kyogle Council / Liverpool Plains Shire Council)

11. **Councillor Linda Scott, President, ALGA**

Cr Scott gave an overview of the past 50 years of the ALGA organisation, the current structure of the association, how it has been recalibrated to underpin successful advocacy, the challenges such as reliance on grants, recurrent funding and productivity commission, the priorities of the federal election campaign and the development of materials that councils can use, and what ALGA will do, and requesting case studies from councils that ALGA can use

12. **Project Funding**

This item was dealt with at the November 2021 meeting.

13. **Bio Diversity Offset Scheme**

RESOLVED That the Country Mayors Association express sincere concerns to the State Government on the impact on rural NSW and development opportunities for growth caused by the Bio Diversity Offset Scheme and the Minister for Environment and Heritage James Griffin be invited to attend a future meeting (Narromine Shire Council / Forbes Shire Council)

- 14. Treatment of RFS Assets**
RESOLVED That the Country Mayors Association writes to the NSW OLG to request a copy of any opinion (legal or accounting or other) in relation to the accounting treatment of RFS assets by NSW Councils, respectfully requesting such opinion/s be furnished by 31 March 2022 (Leeton Shire Council / Bellingen Shire Council)
- 15. The Hon Sam Farroway, MLC, Minister for Regional Transport and Roads**
The Minister has been touring northern NSW for the past week where a national disaster has been declared. As Minister for Regional Roads it was important to be there and assess needs. Response teams are in the area now. The regional and rural transport network is imperative and there has been a substantial investment by the NSW government. The Safer Roads Program and the Regional Roads Programs are very important. Work on the Raymond Terrace section of the M1 are due to start this year and the Coffs Harbour bypass will follow. The Great Western highway will open up the central west with \$4.5billion committed to the project. Mount Victoria will be bypassed. Railway maintenance is to move from Parramatta to Dubbo. The Country Bridges Program is replacing timber bridges in many council areas. The road reclassification program will take back 15,000Km of roads from councils. The second round of submissions was extended to the end of February due to COVID. The panel is to now review submissions and report to the Minister midyear
- 16. Mr Simon Hunter, Director Strategy and Innovation, NSW Department of Planning and Environment**
Smart places has six pillars Skills and Jobs, Safety and Security, Environmental Quality, Equity Accessibility and Inclusion, Health and Well Being, and collaboration and Connection. It develops outcomes for citizens and businesses by applying consistency and a place based approach. Foundations are policy standards and governance. Building good foundations demonstrates a commitment and is a process to help. The State Governments \$45million investment was launched in December 2020. Examples of projects are Envisioning in 3D, Smart Irrigation Management, Openair, Smart Regional Space and Asset A1. The next stage is to accelerate uses of technology and data and they would like to assist regional NSW
- 17. Regional Road Transfer and Road Classification**
Item was withdrawn as it was covered by the Minister
- 18. Health Forum**
RESOLVED that the CMA make representation to the Minister for Rural Health The Hon Bronnie Taylor requesting that a health forum be conducted after the release of the Upper House Enquiry, to help to develop policies and outcomes and that an invitation be extended to the Shadow Minister for Health to attend and participate (Gunnedah Shire Council / Forbes Shire Council)
- 19. Declaration of Interests**
Wingecarribee Shire Council requested that future agendas have Declaration of Interests item following the minutes which was agreed to

There being no further business the meeting closed at 12 noon.
Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

ADJOURNED AGM MINUTES

ANNUAL GENERAL MEETING

FRIDAY, 11 MARCH 2022, YORK AND BASS SUITES, 95-99 YORK STREET, CLUB YORK
SYDNEY

The meeting opened at 9.15 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bellingen Shire Council, Cr Steve Allan, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr David McCann, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Cr Mathew Dickerson, Mayor
Eurobodalla Shire Council, Cr Mat Hatcher, Mayor
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr John Shillito, Acting General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor

Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Moree Plains Shire Council, Cr Mark Johnson, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Mark Kellam, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG, Ms Ally Dench, Executive Director

APOLOGIES:

As read

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the Annual General Meeting held on 5 November 2021 be accepted as a true and accurate record (Forbes Shire Council /Lachlan Shire Council).

3. Returning Officer

RESOLVED That the Returning Officer for the conduct of the elections be Mr Allan Burgess (Forbes Shire Council / Gunnedah Shire Council)

The Chairperson Cr Ken Keith vacated the chair

7. Election of Office Bearers

7.1 Chairperson

The Returning Officer advised that he had received one nomination in writing for Cr Ken Keith, Parkes Shire Council, who was nominated by Gunnedah Shire Council and Forbes Shire Council. The Returning Officer called for any further nominations for the position of Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Ken Keith elected Chairman for the 2022 year

7.2 Vice Chairperson

The Returning Officer advised that he had received one nomination in writing. for Cr Jamie Chaffey, Mayor, Gunnedah Shire Council who was nominated by Temora Shire Council and Forbes Shire Council The Returning Officer called for any further nominations for the position of Vice Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Jamie Chaffey elected as Deputy Chairperson for the 2022 year

7.3 Secretary/Public Officer

RESOLVED That Mr Kent Boyd General Manager Parkes Shire Council, be appointed Secretary/Public Officer (Parkes Shire Council / Temora Shire Council)

7.4 Executive

Nominations for the up to eight positions on the Executive were called for. Nominations were received for Craig Davies Narromine Shire Council nominated by Gunnedah Shire Council and Narromine Shire Council, Cr Rick Firman Temora Shire Council nominated by Cootamundra-Gundagai Regional Council and Coolamon Shire Council, Cr Russel Fitzpatrick Bega Valley Shire Council nominated by Temora Shire Council and Bega Valley Shire Council, Cr John Medcalf Lachlan Shire Council nominated by Cabonne Shire Council and Parkes Shire Council, Cr Phyllis Miller Forbes Shire Council nominated by Gunnedah Shire Council and Forbes Shire Council, Cr Sue Moore Singleton Council nominated by Gunnedah Shire Council and Singleton Shire Council, Cr Kylie Thomas Kyogle Council nominated by Ballina Shire Council and Kyogle Council and Cr Russell Webb Tamworth Regional Council nominated by Gunnedah Shire Council and Walcha Council. The Returning Officer called for any further nominations for the position of Executive member. No other nominations were received. As there was only eight nominations the Returning Officer declared Cr Craig Davies, Cr Rick Firman, Cr Russel Fitzpatrick, Cr John Medcalf, Cr Phyllis Miller, Cr Sue Moore, Cr Kylie Thomas and Cr Russell Webb elected as Executive members for the 2022 year

The Chairperson Cr Ken Keith resumed the Chair

There being no further business the meeting closed at 9.27 am.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Walker
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th March 2022

ITEM 3 WARREN INTERAGENCY SUPPORT SERVICES

(C3-9)

RECOMMENDATION:

That the information be received and noted.

MINUTES OF THE INTERAGENCY MEETING HELD IN THE COUNCIL COMMUNITY ROOM ON THE 3RD MARCH 2022.

MEETING OPENED: 1:15pm

1. **PRESENT;** Clr Katrina Walker, (Chair), Clr Joanne Van Eldonk, Bill Murray, (Marathon Health), Erin Hunt, (Barnados), Shantana Brouff, Maryanne Stephens (Manager Health and Development Services), Cassy Mitchell (Administrative Officer Health and Development Services).

Attending via Lifesize: Leanne Frost (Mission Australia), Kelly Leonard, (Mental Health WNSWLHD)

2. **APOLOGIES:** Apologies: Belinda Bell (Family Care Worker Nyngan/Warren), Lynette Harris (Health Service Manager, Warren MPHS), Ursula Ryan, (RFDS MH/AOD).

3. **CONFIRMATION OF MINUTES:**

Moved: Bill Murray Seconded: Maryanne Stephens

Carried

4. **BUSINESS ARISING:** Nil

5. **CORRESPONDENCE:** Out – Nil In – Nil

6. **ACTION CHECK LIST** (see attachment): No items were removed or added, updates were made as applicable.

7. **REPORTS FROM AGENCIES:**

Kelly Leonard – verbal report

- Funding has been made available for a Peer Navigator in the towns of Warren and Coonabarabran. Advertising for this position has been put in the local paper.
- Hope to have a local person for the position if that does not occur a person from Dubbo will be employed which means that travelling will take away from the hours worked in Warren.
- A Peer Navigator has had a lived experience of a mental health issue.
- A Peer Navigator Can help support a person’s journey through the mental health system and provide literacy and knowledge about the mental health services.
- Facilitate social supports example housing/employment.
- Helping a person to gain confidence in accessing health services themselves.
- Identifying and resolving barriers to services.
- Help the communication between service providers.
- and find employment

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Walker
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th March 2022

ITEM 3

WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

Leanne Frost – verbal report

- Provides, (NDIS provider) early intervention plans for children under 7 years of age. Leanne works in Trangie and Warren.
- Leanne can travel and give short education sessions on issues if required.

Erin Hunt – verbal report

- Family support for families with children 0-5 years of age. She holds two playgroup sessions per week at various locations.
- She is trying to involve vulnerable and isolated families in the community to come along to the playgroup sessions.
- Erin mentioned that a lot of people did not know of the services available.
- Erin is also working with Ursula Ryan, (RFDS) and Kelly Sinclair, (Warren Youth). Erin invites other support services to the playgroup sessions.

Shantana Brouf– verbal report

- Family Preservation is a programme that helps to empower socially isolated families to use the services available.
- People find it difficult to navigate the services available for mental health.

Bill Murray – verbal report

- Bill pointed out the problem that people have finding the services that are available and to access them.
- From a clinical viewpoint people who get help earlier have a better outcome.
- Kelly Leonard mentioned that PHN is at present working on the issue Bill is talking about.
- A platform called Mental Health Out west which will have the services available in the communities of the Western Region.

8. General Business:

- Maryanne asked Cllr Walker did she know if pathology services were being provided since the local person had resigned.
- There had been people in the community who was having trouble accessing the service as the person from Dubbo was not turning up.
- Cllr Walker in reply said she was not aware of the situation, shall endeavour to find out, (Cllr Walker is a member of the local organisation Warren Health Action Group.)

9. Date of Next Meeting:

Date of Next Meeting: Thursday 9 June 2022

There being no further business the meeting closed at 1:50pm

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Community Room, Warren on Thursday, 24th March 2022

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Lobby the Federal and the NSW Governments to include the Nevertire region in the "Black Spot" funding program as a top priority. Briefing Note provided to the Local Member the Hon. Mark Coultan MP at the meeting held by the Mayor and General Manager in Broken Hill 20 April 2021. Now attempting to work with Telstra to improve mobile and internet service at Nevertire. Council has submitted a submission on the Regional Telecommunications Review 2021 that is now available on the relevant Commonwealth Government Department website. Monthly reminders being provided to Telstra.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation.
28.10.21	233.10.21	Sports lighting of the Carter Oval Soccer Fields	GM/IPM	Tender process completed. Contract awarded to REES Electrical P/L. Design complete, including soccer field lighting. Site works to commence March 2022.
28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence of Lot 7007 DP1120699 (Crown Reserve)	GM	Arrange sale and licence in accordance with Council's resolution – matter in progress through purchaser's Solicitor. Matter delayed due to an Aboriginal Lands Claim on the Reserve.
28.10.21	241.10.21	Completion of Infrastructure Projects	DMFA/ GM/IPM	Council allocate \$60,000 from the restricted funds for

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 24th March 2022

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
		<p>– Warren Airport, Warren CBD Toilet Facility and Lions Park Toilet Facility</p>		<p>infrastructure improvement/replacement to the Warren Airport Upgrading Project to allow completion of all necessary works – work in progress.</p> <p>Council allocate \$140,000 from the restricted funds for infrastructure improvement/replacement for the Warren CBD Toilet Facility Project on the basis that the funds will be returned to restricted funds if Council is successful in receiving the NSW Responsible Gambling – Infrastructure Program Grant.</p> <p>NSW Responsible Gambling – Infrastructure Program Grant unsuccessful.</p> <p>Draft specification for CBD Toilet completed. Indicative costing completed for toilet type extras such as; electrical supply & metering – works in progress.</p> <p>That Council note and approve the following funding to go towards the Lions Park Toilet Facility Project:</p> <ul style="list-style-type: none">• Aubrey Dinsdale’s bequeath to Council \$52,230.45;• Murray Darling Basin Economic Development Improvement of Regional Structures Grant \$24,500; and

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				<ul style="list-style-type: none"> Contribution from the Warren Lions Club – noted \$16,000. Subject to the Warren Lions Club committing at least \$16,000 to the Lions Park Toilet Facility Council allocate \$52,000 from the restricted funds for infrastructure improvement/ replacement for the Lions Park Toilet Facility Project on the basis that the funds will be returned to restricted funds if Council is successful in receiving the NSW Responsible Gambling – Infrastructure Program Grant. Budget needs to be allocated – confirmation request provided to the Warren Lions Club who have verbally advised of agreement to provide \$16,000 contribution. Survey completed for Lions Park. Draft Concept Plan received.
2.12.21	258.12.21	Community Feedback – Carter Oval Youth Sports Precinct Including Warren War Memorial Swimming Pool Master Plan	GM/ IPM	Concept Plan amended and ready to present to the Sporting Facilities Committee.
2.12.21	258.12.21	Carter Oval Youth Sports Precinct Including Warren War Memorial Swimming Pool Master Plan	GM/ IPM	Arrange for amended Carter Oval Youth Sports Precinct including Warren War Memorial Swimming Pool Masterplan be endorsed as adopted and uploaded to Council's website – in progress.

WARREN SHIRE COUNCIL

Report of the General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
2.12.21	269.12.21	Proposed Sale of Warren Airport Land to MVAS	GM	<ol style="list-style-type: none"> 1. Arrange sale of land as detailed within the report – in progress through purchasers solicitor. 2. Arrange for the signing of any associated documents under the Seal of Council if required. <p>Matter in the hands of purchasers Solicitor.</p>
*24.2.22	35.2.22	Alternate Delegate for Outback Arts Board	GM	Nomination for Outback Arts Board submitted 28 February 2022 for Clr Jackson and Alternate Delegate Clr Walker.
*24.2.22	44.2.22	Warren Shire Council Economic Development Strategy	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Warren Shire Council Economic Development Plan	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Tourism, Promotion, Economic Development Directions	GM	Present a finalised report to the Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Draft Central West and Orana Regional Plan 2041	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Draft Central West and Orana Regional Plan 2041	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Draft Housing Provision in the Orana and Central Darling Region	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Go Beyond Campaign	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	44.2.22	Accommodation in The Warren Shire	GM	Item to be tabled and carried over to the next Economic Development Committee Meeting to be held on the 16 March 2022 - complete.
*24.2.22	48.2.22	Review of the Warren Shire Council Code of Conduct and the Procedures for the Administration of the Warren Shire Council Code of Conduct	GM	Adopt the reviewed Warren Shire Council Code of Conduct and the Procedures for the Administration of the Warren Shire Council Code of Conduct – complete and distribution arranged.
24.2.22	49.2.22	Review of Councillor Expense Policy	GM	<ol style="list-style-type: none"> 1. The reviewed Councillor Expense Policy with minor amendments detailed within the report, be placed on public exhibition for a minimum of 28 days (in progress); and 2. Subject to no adverse submissions being received, the reviewed Councillor Expense Policy as amended be adopted.
24.2.22	50.2.22	Review of Gifts and Benefits Policy	GM	<ol style="list-style-type: none"> 1. The reviewed Gifts and Benefits Policy with minor amendments detailed within the report, be

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				placed on public exhibition for a minimum of 28 days (in progress); and 2. Subject to no adverse submissions being received, the reviewed Gifts and Benefits Policy as amended be adopted.
24.2.22	54.2.22	Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects	GM IPM DMFA/ MHD DMFA/ MHD MHD MHD MHD	That Council allocate funding under the Local Roads and Community Infrastructure Program – Phase 3 Grant to the following community infrastructure projects: <ul style="list-style-type: none"> ▪ Equestrian Arena (\$95,944); ▪ Solar panels on Council’s facilities – Works Depot (\$72,000); ▪ Solar panels on Council’s facilities – Administration Centre (\$53,000); ▪ Warren Sporting and Cultural Centre Upstairs Disabled Toilet (\$40,000); ▪ Warren Sporting and Cultural Centre Retaining Wall and Second/Third Tier Replacement and concrete path work (\$40,000); and ▪ Warren Sporting and Cultural Centre Sound Mixer System and External Speakers (\$9,572).
24.2.22	55.2.22	Integrated Planning and Reporting (IP & R) Framework Documentation Action Plan and Community Engagement Plan	GM	1. Commence the IP & R Framework Documentation Action Plan in line with the Community Engagement Plan as reported – in progress. 2. The cost of preparing Council’s IP&R Framework Documentation Action

WARREN SHIRE COUNCIL

Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 24th March 2022

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				Plan be funded from Council's Internally Restricted Reserves for Integrated Planning and Reporting/Asset Management Planning up to a maximum amount of \$69,532 – noted.
24.2.22	71.2.22	Inclusion of an Acknowledgement of Country Within the Order of Business of Council's Ordinary, Extra-Ordinary, Special and Committee Meetings Under the Warren Shire Council Code of Meeting Practice	GM	That the inclusion of an Acknowledgement of Country within the Order of Business of Council's Ordinary, Extra-Ordinary, Special and Committee Meetings under the Warren Shire Council Code of Meeting Practice and any other proposed changes to the Code of Meeting Practice be considered at a Council Workshop before being progressed.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
2.12.21	274.12.21	Sale of Land – Lot 38 DP716354, Lots 59, 60, 61, 62, 63, 64 & 65 DP872884 – Deacon Drive, Warren	DMFA	<ol style="list-style-type: none"> 1. Advised the prospective purchaser that Council declined the offer of \$110,000.00 for the purchase, but is open to further negotiations. 2. Authority given to the Mayor and/or General Manager to sign all documents should the prospective purchaser wish to proceed with the purchase of all or any of the lots under the current sale prices and Terms of Sale document.

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Divisional Manager Finance and Administration				
				Matter now in the hands of prospective purchaser.
24.2.22	59.2.22	2022/2023 Operational Plan & Estimates	DMFA	<ol style="list-style-type: none"> 1. Present the Draft 2022/2023 Operational Plan & Estimates to the Councillor workshop scheduled for Wednesday 13th April 2022. 2. Prepare a report to the April 2022 Council Meeting recommending that the final Draft be placed on public exhibition.
*24.2.22	60.2.22	Preparation of the Draft 2022/2023 Estimates	DMFA	Prepare the Draft 2022/2023 Estimates incorporating a 1.3% increase in general rates as determined by IPART – noted.
24.2.22	61.2.22	Payment of Superannuation for Councillors	DMFA	Council to introduce the payment of superannuation contributions to Councillors from 1st July 2022 with the superannuation contribution being deducted from the Mayor and Councillor allowance with each individual Councillor to determine whether they take up this option by advising the Divisional Manager Finance & Administration prior to the 1st July 2022.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary

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Divisional Manager Engineering Services				
		existing Collie Hotel accommodation units		adjustments between RFS and Local Hotel. Re-investigation commenced.
27.6.19	129.6.19	Warren Levee Rehabilitation	DMES	Matter is in the hands of Minister Elliot's and Minister Littleproud's offices. It should be recognised that the first submission may not be successful. Second submission provided. There may be a second round or pursue through other flood asset grants if needed. Emergency Plan funded and enacted (\$80,000) for November/December floods. Matter now also with Resilience NSW. Consultant engaged to arrange a further Grant Application through the State Government to the Commonwealth Government. Further application under the National Flood Mitigation Infrastructure 2021-2022 arranged. Further application under the 2022-2023 NSW Government's Floodplain Management Program in train.
3.12.20	256.12.20			
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	1. Provide a detailed budget for works. Submit plans and documents to Council for consideration and approval. 2. Further investigations are to be undertaken.
24.9.20	214.9.20	New Sewage Treatment Works	IPM	Works in progress. Practical completion 21 st November 2021. Waiting for EPA Licence for new STW. Site

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Divisional Manager Engineering Services				
				inspection with Contractor required before issuing a Practical Completion Certificate. Draft EPL received 7th February 2022. Once approved Contractor will "cut over" to new SPS2 and STP for commissioning in March/April 2022.
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and If the use of the Warren Groundwater Augmentation Grant for the provision of Warren chlorination system improvement to best practice level is not possible then a further grant application be made to the relevant authorities for provision of this important infrastructure in Warren. Briefing Note provided to Roy Butler MP mid-January 2022 and Minister for Land and Water The Hon. Kevin Anderson MP February 2022.
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	Ellengerah pumps delivered. Oxley Park pumps ordered. Project awarded to Ryan Mason Engineering. Works to be completed early 2022. New casings have been fabricated. New pumps have arrived. Materials delayed. Fittings being manufactured, waiting on river level.

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Divisional Manager Engineering Services				
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Gunningba and Nevertire to be upgraded. Spare pump for Wilson Street and Garden Avenue to be purchased. Investigating water pumps. Ongoing. New electrical cabinets expected to be delivered late November 2021. Nevertire and Gunningba Stations to be bypassed to allow the internal refit in early 2022. Concrete works to commence shortly.
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Sewer telemetry to be improved as part of the Sewer Pump Station Upgrade. Other areas subject to obtaining grants. Briefing Note provided to Roy Butler mid-January 2022 and to the Minister for Land and Water The Hon. Kevin Anderson MP February 2022.
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds. Civil works utilising Council day labour and engage local contractors to carry out the other components of the project as required. Stormwater pipes/pits installed. Concreting works listed on VendorPanel closed 3rd March 2022. Contractor appointed.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Include the list of works as noted in the Warren Town Improvement Committee Meeting 29th June 2021, Item 3 point 1 a-q to the current CBD Upgrade Project

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Divisional Manager Engineering Services				
				in principle – in progress. Further report provided to the November 2021 Town Improvement Committee. Amendments to be provided to Consultant. Drawings have been received from the Consultant and will be distributed to the Town Improvement Committee Members and Councillors.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress. In discussions with WOW Agency.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – in progress.
*22.7.21	153.7.21	2021-2022 Engineering Services Department Works Program – Town Services Works	TSM/ DMES	Prepare a report for the Water and Sewerage Committee – complete.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of light vehicles as per recommendation – Plant 56 – Toyota Hilux Single Cab 2x4 (estimated change-over cost – \$18,000) replacement has been ordered with a 6-8 month delivery time;; Plant 62 – Toyota Hilux Single Cab 2x4 Tipper

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Divisional Manager Engineering Services				
				<p>(estimated change-over cost – \$18,000) April 2022 for 2022/2023 – replacement has been ordered with a 6-8 month delivery time;; Plant 236 – Toyota Hilux Extra Cab 2x4 (estimated change-over cost – \$18,000) April 2022 for 2022/2023 – replacement has been ordered with a 6-8 month delivery time; Plant 240 – Toyota Aurion (estimated change-over cost – \$22,000) Probably 2022/2023; Plant 241 – Toyota Hilux Single Cab 4x4 (estimated change-over cost – \$13,000) Probably 2022/2023 – replacement has been ordered with a 6-8 month delivery time; Plant 242 – Toyota Kluger Wagon (estimated change-over cost – \$10,000) Probably 2022/2023 – replacement has been ordered with a 6-8 month delivery time; and Plant 3503 – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replacement has been ordered with a 6-8 month delivery time. Ongoing.</p>
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	<p>Arrange for the replacement of heavy plant as per recommendation – Plant 15 – Kioti Daedong Tractor (estimated change-over cost - \$30,000) – Listed on VendorPanel 4th March</p>

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Divisional Manager Engineering Services				
				<p>2022. Closes 28th March 2022;</p> <p>Plant 21 – Tractor John Deere (estimated change-over cost - \$35,000) – Listed on VendorPanel 4th March 2022. Closes 28th March 2022;</p> <p>Plant 1168 – Excavator JCB 8018 (estimated change-over cost - \$15,000) – Draft Specification written;</p> <p>Plant 107 – Isuzu FVZ193A (Dump Truck) (estimated change-over cost - \$225,000) (subject to a further report, see October 2021 Plant Committee Meeting) – Selling only, further resolutions awaiting replacement. – New truck Specification writing in progress.</p> <p>New Tipping Trailer (estimated cost - \$90,000) (subject to a further report, see October 2021 Plant Committee Meeting) – not applicable, further resolution awaiting replacement – Specification writing in progress (trailers and dolly).</p> <p>Plant 751 – Pressure cleaner Monsoon 100TR (estimated change-over cost - \$1,000);</p> <p>Plant 774 – Fountain Proline V4 Liquid Marker (estimated change-over cost - \$500); and</p> <p>Plant 112 – Trailer with Kubota ASKA 180B generator (estimated change-over cost - \$5,000).</p>

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Divisional Manager Engineering Services				
26.8.21	175.8.21	Warren Road Rehabilitation Segment 28, 30 & 32	DMES	<p>Details of Council's two options being:</p> <ol style="list-style-type: none"> 1. The rehabilitation of the 6.20 km section of RR 7515 fully at a cost of \$3.684M; and 2. Providing for the expenditure of the initial allocation of \$1.679M have been issued to the Coonamble Shire Council. It has been agreed that a meeting will be held between Coonamble Shire Council representatives and perhaps the State and/or Federal Infrastructure Section to resolve the matter – estimate and project(s) details provided to Coonamble Shire Council who have provided a submission. <p>Awaiting decision from Transport for NSW and Infrastructure NSW which has been delayed to May 2022.</p>
28.10.21	226.10.21	Warren Streets Improvements	DMES/ RIM	<p>Arrange for the section of Thomas Sullivan Crescent between Railway Parade and Colley Place to have a 450mm diameter culvert 12.2m long installed within the low-lying section. The low-lying section is to be lifted using an un-certified material on the street and has also a gravel layer applied on the section affected by the installation of the culvert – in progress.</p>

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Divisional Manager Engineering Services				
				Culvert not considered required. The gravel layer is the material sourced from the "Minedanna" Quarry in the Bogan Shire. The total estimated cost for the overall work is \$45,300 – work in progress, earthworks near complete.
*28.10.21	226.10.21	Roads Re-Classification	DMES	Arrange for Council to re-submit the previous Roads Re-Classification Application for the Inland Flatland Route as outlined in the previous submission. Consultant engaged to complete application. New due date 28th February 2022 – application complete.
*28.10.21	226.10.21	Roads Re-Classification	DMES	Arrange for Council to have all Regional Roads submitted to be reclassified to State Ownership Status. Consultant engaged to complete application. New due date 28th February 2022 – application complete.
28.10.21	226.10.21	Kerb and Gutter Works	DMES/ RIM	Program the following required kerb and gutter replacement works in the amount of \$92,767 to be funded from the kerb and gutter replacement restricted funds: Priority one (1): Orchard Street, Warren 20.2 metres. Priority two (2): Readford and Zora Street, Warren 62.4 metres; Readford and Chester Street, Warren 92.8 metres; and

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Divisional Manager Engineering Services				
				Readford and Bundemar Street, Warren 73 metres – Expected to commenced works March/April 2022. Kerb and gutter lengths will need to be reduced due to increased costs.
28.10.21	226.10.21	Fixing Local Roads Program Round 3 Successful Project and Funding Requirements	DMES/ RIM	Council allocates \$876,160 remaining of the nominally allocated Local Roads and Community Infrastructure Phase 3 funds (Commonwealth) to the Nevertire – Bogan Road Segments 04, 06 Rehabilitation Project with the works to be undertaken in late 2021/2022 and waiting in abeyance for other funding opportunities if they arise in 2021/2022.
*28.10.21	229.10.21	Supply and Delivery of One (1) Motor Grader Tender	DMES/ WC	Accept the tender from WesTrac Pty Ltd of 8 Purvis Street, Dubbo for the supply and delivery of a Caterpillar 140 Motor Grader in accordance with Tender No. C13-69 – Motor Grader for \$419,310 plus GST – equipment delivered.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	A specification defining the requirements of a road train side tipper combination be arranged as follows: Single Steer Bogie Drive Prime Mover to road train specification with an engine capacity suitable to tow and operate two (2) triaxle side tipping trailers and triaxle road train dolly; Prime Mover specification almost complete.

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Divisional Manager Engineering Services				
				<ul style="list-style-type: none"> • Triaxle road train dolly, Specification being written; and; • Two (2) heavy duty bisalloy triaxle side tipping trailers, Specification being written.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Arrange the advertising for the supply and delivery of one (1) Bogie Drive Road Train Specification Prime Mover, a triaxle road train dolly and two (2) heavy duty bisalloy triaxle side tipping trailers. Specification writing being undertaken. Primemover almost complete.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Council provide \$624,000 ex GST in the 2021/2022 Heavy Plant Replacement Program for the supply and delivery of one (1) Bogie Drive Road Train Specification Prime Mover, a triaxle road train dolly and (2) heavy duty bisalloy triaxle side tipping trailers – Specification writing being undertaken.
28.10.21	229.10.21	Comparison Plant Replacement for Council Gravel Haulage Fleet	DMES/ WC	Council following delivery of the road train side tipping combination sell Plant 107, Plant 31 and Plant 165 for the expected amount of \$85,000 ex GST.
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	<p>The following heavy plant replacement/purchases be included in the 2021/2022 Heavy Plant Replacement Program:</p> <ul style="list-style-type: none"> • \$30,000 new front mounted mower – Specification written;

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Divisional Manager Engineering Services				
				<ul style="list-style-type: none"> • \$7,000 for new smaller mowing deck for Plant 70 Iseki Mower and the Village Crew Trailer be upgraded in weight capacity – checking if upgrade required; and • \$190,000 for a new rubber tyred roller gross weight 22.5 tonne – Listed on VendorPanel 4th March 2022. Closes 28th March 2022.
28.10.21	229.10.21	Finalisation of 2021/2022 Heavy Plant Replacement Program	DMES/ WC	An investigation be undertaken on the capability and practicality of the purchase in the future of a minimum 3.6m slasher for roadside, airport and outside areas of the racecourse use – investigation commenced.
28.10.21	231.10.21	Village Enhancement Plans Works – Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-Darling Basin Economic Development – Improvement of Regional Structures Grant)	DMES/ GM/IPM/ TSM/ RIM	That the \$424,288 budget available for further project works be allocated to the list of works presented to the Town Improvement Committee on the 14 th October 2021 – works in progress.
2.12.21	257.12.21	Town Centre Upgrade	DMES	Committee members to analyse proposals and forward them to the DMES.
2.12.21	257.12.21	Town Centre Upgrade	DMES	Arrange for the amended proposal to go to Community Consultation when completed.
*24.2.22	33.2.22	Nevertire Water Tower Mural	DMES	Provide proposed concept design changes to artist for final work presentation to next Warren Public Arts

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Divisional Manager Engineering Services				
				Committee Meeting in early February 2022. Final concept design placed on public exhibition.
*24.2.22	33.2.22	Public Art on Private Property Murals	DMES	Provide proposed design changes to artist for final work presentation to next Warren Public Arts Committee Meeting in early February 2022. Final concept design placed on public exhibition.
24.2.22	35.2.22	Nevertire Water Tower Mural	DMES	Request artist to revise design the basis of the Shearer being shown to be more tanned, that the transition from the three images to be smooth particularly the wheat field into the shearer image, the cotton plant image to be made more full with cotton bolls, the header in the wheat field to have a more pronounced look as a self-propelled header with the image reversed, and the Nevertire Railway sign to be black background with white writing and the blue surrounds to be similar to the other blue-sky images. Once revised commence Community Consultation and feedback on final design concept – in progress.
24.2.22	35.2.22	Public Art on Private Property Murals	DMES	Commence final Community Consultation and feedback on final design concept on the following bases (in progress): <ul style="list-style-type: none"> • <u>Post Office Mural</u> - The same wagon be used but recoloured to the

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Divisional Manager Engineering Services				
				<p>same colour as the Cobb & Co mail and passenger coach by Cobb & Co at the Powerhouse Museum, still with Warren Mail;</p> <ul style="list-style-type: none"> • <u>Old Federal Picture Theatre</u> <ul style="list-style-type: none"> - Movie poster images cannot be used due to copyright laws; - Finalisation of the correct establishment year of the Theatre on the image (1935); - Alternate design for the Federal Theatre being changed to an image of a movie reel and projector, live theatre usage and debutante ball usage; • <u>Presbyterian Church Building</u> <ul style="list-style-type: none"> - Confirmation that the representation of the produce posters can be used in regard to copyright laws (Bushel's tea, Pears soap with children and Arnott's (Red Sao)); • <u>Collie Tennis Wall</u> <ul style="list-style-type: none"> - Green coloured version; • <u>Nevertire Park Fence</u> <ul style="list-style-type: none"> - Removal of the basketball court, river and walking track; - Figures sitting at a picnic setting/table; - Replace the river with green grass.

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Divisional Manager Engineering Services				
*24.2.22	35.2.22	Bruce Lynch Private Mural Work	DMES	Remove the Presbyterian Church Building Mural from the Public Art on Private Property Mural Project and replace with JC's Cotton Café – Murray Cod swimming through an underwater scene. Noted, and now a new concept design for JC's Cotton Café.
24.2.22	37.2.22	Regional and Shire Road Reconstruction/Construction Pavement and Seal Width Standards	RIM	Provide a report to the next Roads Committee Meeting detailing the typical widths for prime seals, final seals and pavement that should be undertaken on Regional and Shire Road Reconstruction/Construction projects - in progress.
24.2.22	43.2.22	Solar options for Carter Oval Sports Precinct/Workshop Depot Precinct	DMES	Investigate solar options for areas as specified – in progress.
24.2.22	46.2.22	Warren Lawn Cemetery Expansion	GM	Commence Community Consultation and subject to Community Feedback by adopted by Council for inclusion into future workplans – in progress.
*24.2.22	67.2.22	Expression of Interest for One (1) Vacant Community Member Other Users Position on the Showground/Racecourse Committee	GM	That Council accept the Expression of Interest nomination from Mr Mark Beach for the Community Member Other Users position on the Showground/Racecourse Committee – noted and arrangements communicated.

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Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> Categories assigned as detailed in report. Crown Reserves classified identified as operational land. Draft Plans of Management nearing completion.
26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	CM	Pursue funding for: <ol style="list-style-type: none"> Heating & cooling of the indoor court and gym area; and Construction of additional change room / toilet amenities block at Victoria Park.
28.10.21	233.10.21	Warren Sporting and Cultural Centre Roof and Guttering	MHD/ CM	That Council allocate \$40,000 from the restricted funds for infrastructure improvement/replacement for the improvement of roof and guttering at the Warren Sporting and Cultural Centre, to prevent the ingress of water into the building. Works listed on VendorPanel, contractor appointed. VendorPanel request complete successful contractor selected and engaged. Works to be completed in March 2022.
28.10.21	252.10.21	Proposed Acquisition Notice – Gunningbar Street Nevertire	MHD	<ol style="list-style-type: none"> Council proceeds with the compulsory acquisition of the land described as Lot 362 DP1273205 which is bounded by the rear of the old Nevertire School, Gobabla Street and Belernga Street – work in progress,

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Manager Health and Development Services				
				<p>2. Lot 362 DP1273205 for the purpose of dedication of public road "Gunningbar Street" Nevertire in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991, and – noted.</p> <p>3. Council makes an application to the Minister and the Governor for approval to acquire Lot 362 DP1273205 by compulsory process under section 77(2)(b) of the Roads Act 1993. Proposed Acquisition Notice (PAN) submitted to Crown Lands 24th November 2021. Acknowledgment received. Email sent 16th December 2021 requesting status update. Advised that Crown Lands are completing checks. Invoice received and paid. No objection letter received 16th February 2022. Awaiting concurrence for reduced notification period from Crown Lands due to new Minister from 90 - 120 days to 30 days.</p>
2.12.21	258.12.21	Victoria Oval and Oxley Park Plan of Management	MHD	<p>Seek Ministers consent to adopt the Victoria Oval and Oxley Park Plan of Management.</p> <p>Plan of Management sent to Minister 10th November 2021. Awaiting response.</p>
*24.2.22	38.2.22	Clean Up Australia Day	MHD	Sourced collection bags, promoted the event and

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Manager Health and Development Services				
				arranged for the collection of the bags after the event.
24.2.22	47.2.22	Local Approvals Policy	MHD	<ol style="list-style-type: none"> 1. Placed the Local Approvals Policy on public exhibition for a minimum of 28 days (in progress); and 2. Subject to no adverse submissions being received within a period of at least 42 days, the Local Approvals Policy be adopted.
24.2.22	70.2.22	Development Application – Change of Use Lot 2 DP127467, 138 Dubbo Street Warren	MHD	Issue consent with noted conditions as reported – in progress.
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<ol style="list-style-type: none"> 1. Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court (in progress); and 2. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
23.02.22	Councillor Workshop	Warren
28.02.22	LGNSW Special Conference	Sydney
03.03.22	Warren Interagency Support Services	Warren
07.03.22	Warren Pony Club Representatives	Warren
07.03.22	WOW Agency Monthly Meeting	Online
08-10.03.22	IPWEA NSW State Conference	Canberra
11-12.03.22	LGEA Committee of Management Meeting	Sydney
14.03.22	ANZAC Day Working Group Meeting	Warren
15.03.22	Manex Committee Meeting	Warren
15.03.22	Macquarie Valley ROSCCo Meeting	Online
16.03.22	Economic Development and Promotions Committee Meeting	Warren
17.03.22	Warren Shire 2027 Community Strategic Plan and Other IP&R Framework Documents Community Workshop Feedback Session on Improvements for Preparation for the Warren Shire 2035 Community Strategic Plan	Warren
19-20.03.22	Warren Shire 2035 Community Strategic Plan and Other IP&R Framework Documents Summit	Warren
22.03.22	Transport for NSW	Warren
24.03.22	Roads and Transport Directorate Roads Safety Panel Meeting	Online

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
25.03.22	Tour de OROC	Warren

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 3

WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

C14-7.1, G4-1

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 5th February 2022 to 4th March 2022:

Project	Budget	Expend	Resp	Comment
General				
Restore the Macquarie Park Cenotaph and flagpole installation. (Funded by Department of Veterans Affairs under the Saluting Their Service Commemorative Grants Program)	6,684	7,069	IPM	Project complete and acquitted November 2021.
Swimming Pool Refurbishment – Carry Over	764,415	867,412	MHD/ IPM	New filtration and disinfection system completed 10th February 2021. Full project inspection undertaken 29th March 2021 to determine Action Plan to finalise project and to formalise a handover and induction to the Pool Manager, Plan now complete. Project Complete.
ANZAC Community Grant	1,000	Nil	IPM/TSM	Construct new rose garden at the Warren War Memorial
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE) Includes \$60,000 allocated from restricted funds for infrastructure improvement/replacement.	185,741	Nil	IPM	Works for the upgrade of Runway 03/ 21 (Clay, unsurfaced runway), all Aprons and Taxiways, including the sealing of the Taxiway between the sealed runway 09/ 27 and the unsealed runway 03/ 21, drainage works on Taxiways, Aprons and Runway 03/ 21 and line marking as required by the Civil Aviation Safety Authority, (CASA). Works commenced in November 2020. Runway 03/21 Drainage works are 90% complete and unseasonal rain in March and weekly rain since had delayed access for

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
				<p>heavy machinery to complete these works. Contractor has now completed works.</p> <p>Further drainage work in Whiteley's will finalise drainage improvements in early 2022.</p> <p>Aircraft refuelling system complete.</p> <p>Terminal building frame delivered to site, old Terminal building demolished and removed. Quotations received for the construction of the new Terminal building, all above the budget available. Redesign of the concrete slab required, and re-quoting of construction is being sourced. Final costings being prepared for work to be completed, see report to the October 2021 Council Meeting for further funding. Expect Terminal Building work to be completed by end of March 2022. Still having difficulty finding an available builder for construction and fit out.</p>
<p>Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction)</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	<p>1,254,451</p>	<p>359,494</p>	<p>GM/ IPM/ DMES/ TSM/ RIM</p>	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p> <p>Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p> <p>Kerb, gutter and footpath works in Nevertire nearing completion.</p> <p>New Toilet Block for Noel Waters Oval has been ordered.</p> <p>New seating and bin enclosures have been delivered.</p>

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
				\$170,528.30 inc. GST – works in progress.
Stronger Country Communities Round 4 Change rooms and amenities block at Carter Oval	671,000	Nil	IPM	Change rooms, toilets (male & Female), canteen and viewing area (Amenities Building) for Carter Oval Sports Precinct with a focus on female competitors. Go to Tender March 2022.
Carter Oval Cricket Pitch	5,845	Nil	IPM	Construction of cricket field / turf wicket commenced, to be completed in March/April 2022, weather dependant.
Cricket Practice Nets (Cricket Legacy Fund)	15,000	Nil	IPM	Works to be programmed. Quotes received and assessed; all quotes are more than budget. To be discussed in regard to availability of funds elsewhere in the project.
Pathway Sculptures/Art (Drought Communities Extension Program)	24,042	18,292	GM/ IPM	Sculptures have been constructed but are yet to erected. First structure completed and located in Victoria Park (Table Tennis Sculpture.) Waiting on further information from Warren and District Arts Council in regard to final structures, and timing.
Warren Showground/ Racecourse Upgrade Project (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion)	713,020	234,601	IPM	<p>Polocrosse Ground Upgrade complete. Polocrosse office/canteen building complete.</p> <p>Equestrian Arena - the covered arena construction is complete. Lighting installed. Watering system being quoted. Quotations obtained for supply and installation of kick rails. Working with the Adult Riding Club</p>

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> representatives to ensure project is to the appropriate standard for handover. Sand floor to be re-laid with suitable sand from Narromine selected by the Adult Riding Club. 				
<ul style="list-style-type: none"> • Camp Draft Facilities, 				<p>Camp draft office/canteen building completed.</p>
<ul style="list-style-type: none"> • Pony Club Cross Country Facilities, 				<p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Initial work complete late December 2021. Final works to be completed mid-February 2022. To be inspected by Council Engineer & Pony Club contractor's advisor.</p>
<ul style="list-style-type: none"> • P & A Shed, 				<p>Complete.</p>
<ul style="list-style-type: none"> • GBS Falkiner Lounge and Viewing Area, 				<p>GBS Falkiner Lounge and Viewing Area works scoping and program commenced. Disabled toilet has been constructed and male & female toilets upgrade complete includes ambulant toilet, painting, new carpet & tiles to be installed by April 2022. Air conditioning to be installed last week of March 2022.</p>
<ul style="list-style-type: none"> • Replacement of the Showground Ladies Toilets, 				<p>Quotes received; options being investigated.</p>
<ul style="list-style-type: none"> • Upgrade of the Electrical Facilities including Showies Camping Area, (NSW Showgrounds Stimulus Program Phase 2) 	65,726	46,334	IPM	<p>Stage 1 Electrical switchboards are complete for the “Showies” and the Cattleman’s Camping areas. All other electrical switchboards, wiring and lights have been replaced/updated.</p>
<ul style="list-style-type: none"> • Upgrade Electrical Facilities Cattleman’s Camping Area 	50,000	41,918	IPM	<p>Complete (as above).</p>

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
(NSW Showgrounds Stimulus Program Phase 2B) <ul style="list-style-type: none"> Relocation of Cattle Yards. (NSW Showgrounds Stimulus Program Phase 2B) 	60,000	Nil	IPM	Warren P&A contacted and requested to expedite the design and relocation area and to be discussed with the Showground/ Racecourse Committee. No movement to date.
Warren Showground/ Racecourse Upgrade Project (Showground Stimulus Funding Program Phase 2C) including: <ul style="list-style-type: none"> Update/Renovate Male & Female Amenities in Cattleman's & Horse Sports Camping Area Renovate Male Toilet @ Main Pavilion Install New Septic Reveal Tank for Main Pavilion Toilets Update/Renovate Toilet Block in Centre Arena 	220,000	116,169	IPM	Works program finalised following consultation with User Groups at the Showground/ Racecourse Committee held on the 7th October 2021.
	100,000	Nil	IPM	Scope of Works complete. Quotations obtained for plumbing, fixtures and painting. Initial work commenced December 2021. Some painting of external surfaces complete. Works commenced on demolition and fit out of toilets 5 February 2022. Levelling floors, waterproofing plumbing "rough In" and tiling to be completed by week ending 18 March 2022.
	45,000	Nil	IPM	Scope of Works complete. Quotations requested from local and regional businesses. Works have commence March 2022.
	160,000	62,611	IPM	Completed March 2022

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C14-7.1, G4-1

Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> • Install New Septic Receiving Tank @ Centre Arena Toilets with Grease trap for Canteen Waste Disposal 	45,000	41,850	IPM	Scope of Works completed. Major works expected to commence end of March 2022.
<ul style="list-style-type: none"> • Renew all concrete & AC Floors in all Pavilions 	90,000	95,732	IPM	Completed January 2022.
<ul style="list-style-type: none"> • Refence Showground Perimeter with Exclusion Fencing 	105,000	Nil	IPM	Quotes requested from local suppliers and rural fencing contractors; scope/ area determined by Showground/ Racecourse Committee on 7th October 2021. Length 4,100m and 4 gates. Awaiting further quotes. Work programmed to be completed before April 2022.
Upgrade judging and camera towers at the Warren Showground and Racecourse (Crown Reserves Improvement Fund Program)	40,370	46,673	IPM/ WJC	Works in progress managed by Warren Jockey Club (WJC). 100% complete. Jockey club to pay for over expenditure. Acquitted December 2021.
Stronger Country Communities Round 4 - Equestrian Arena	94,545	Nil	IPM	Warren Showground/Racecourse Complex Equestrian Arena with a focus on female participants.
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	79,705	Nil	IPM	Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete.
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	54,545	NIL	IPM	Final stage of the female toilet replacement to an appropriate standard.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	250,000	40,278	IPM	Project involves: Showground/Racecourse facilities. i.e. 1. Disabled toilets GBS Falkiner Memorial Lounge; completed December 2021. 2. Replace windows and doors GBS Falkiner Memorial Lounge; Waiting on quotes, now from interstate suppliers. 3. Paint and refurbish grandstand; Quotes received. Work to commence April 2022.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program	For Mural Program Only			Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting.
Stafford Street Water Tower Mural	100,000	82,552	GM/ IPM/ TSM	Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee. Advertised to the Community on Council media resources and the Warren Weekly September 2021. Mural complete and unveiling undertaken on 2nd December 2021.
Nevertire Water Tower Mural	130,000	70,825	GM/ IPM/ TSM	Community Engagement Plan finalised. Community consultation commenced and reported to the November 2021 Warren Public Arts Committee Meeting. Theme finalised and artist quotations finalised.
Warren Town Murals on Private Property	20,000	60,685	GM/ IPM/ TSM	Community Engagement Plan finalised. Community consultation commenced and report provided to November 2021 Warren Public Arts Committee Meeting. Themes and locations finalised; artist quotations finalised.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
Warren Town Levee Emergency Works (Resilience NSW)	80,000	79,968	GM/RIM	1,200 tonnes of Mt Foster Quarry -600mm rock installed downstream Lions Park – work practically complete.
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	500,000	498,766	IPM	Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights. Tender process completed. Contractor engaged and variation made to include Soccer Field lighting with other funding. Design Completed. Electrical switchboard completed. Expect onsite works to commence late March 2022.
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	500,000	392	IPM/ DMES	Project involves the construction of the Bird Viewing Platform and construction of the parking area suitable for buses and recreational vehicles (RV's). DMES scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and earthworks being scoped by DMES. Need for EIS / REF determined and being scoped. Wet weather has prevented any access to site since November 2021.
Water Supplies				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	277,545	160,557	IPM	All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok. Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat & Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity flow to Bore Flat from Ellengerah

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
				complete and System pumping from Bore Flat to Ellengerah testing complete. Waiting approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah.
Drought Relief Events (Drought Communities Extension Program)	8,980	5,500	GM	Events as required and to be determined. Contribution for the Warren Community Christmas Tree arranged from this allocation.
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	15,970	GM/ IPM	Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Quotes received for supply of lights. Quotes for installation received an order to be raised.
Stafford Street Water Tower Mural funded by: Country Arts Support Program (CASP) – \$2,466, Drought Communities Extension Program – \$22,292 Drought Communities Extension Program – Adverse Events Plan - \$5,000, Drought Communities Extension Program – Walkway Sculptures - \$7,500	37,258	35,004	GM/ IPM/ TSM	Artist Sam Brooks engaged to undertake concept planning work. The mural work put on hold for a while until the project could be completely re-scoped and properly costed, particularly as the Stafford Street Water Tower surface needs to be cleaned and it needed to be ascertained if the Saunders Park surface was suitable for Cherry Picker work or another process if required. Refer further funding applications from Murray-Darling Basin Economic Development Program – Round 3. Refer to Warren Public Arts Committee Meeting Minutes reported to July 2021 Council Meeting for proposed extra funding, new mural painting quotations obtained and finalised. Paint the Town Murals engaged. Mural painting complete. Official unveiling undertaken on 2nd December 2021.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
Sewerage Services				
Restart NSW Warren (STP) Upgrade	1,165,282	1,102,932	IPM	<p>Contractor started work early November 2020. Ponds constructed, rising main 100% installed. Inlet works 100% constructed. Gravity main 80% complete. March 2021 wet weather has delayed the project for between 2-3 weeks. Overall project at 88% completion. Electrical supply to STP connected.</p> <p>Electrical Supply to STP to be installed with the installation of poles and a 63KVA Transformer. Commissioning of STP and Inlet works commenced 15th October 2021 using Diesel Generators at each site and is ongoing. Waiting on EPA licence to be issued. Project at practical completion but final inspection by Council to be completed before issuing a Practical Completion Certificate. Draft Environmental Protection Licence received and reviewed. Back to EPA for Approval/Issue. Then fully commissioning and testing will commence.</p>
Warren Central Business District Toilet Installation (Drought Communities Extension Program) Includes \$140,000 allocated from restricted funds for infrastructure improvement/replacement, waiting on receiving the NSW Responsible Gambling – Infrastructure Program Grant if application successful.	269,789	Nil	IPM/ TSM	<p>The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities. Although Council has funding to install a basic toilet block, the Scope was changed to a 'self cleansing' or better-quality facility toilet costing more than the budget available. Funding has been applied for this new toilet and Council is waiting on the funding outcome. See NSW Responsible Gambling Infrastructure Fund Application below. Report provided to the October 2021 Council Meeting for consideration of further Council funding to the project if grant funds are not forthcoming, work in progress.</p>

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CONTINUED

Project	Budget	Expend	Resp	Comment
Lions Park Toilet Installation	144,730	Nil	IPM	Project using the following funding: <ul style="list-style-type: none"> • Includes \$52,000 allocated from restricted funds for infrastructure improvement/ replacement, waiting on receiving the NSW Responsible Gambling – Infrastructure Program Grant if application successful; • Aubrey Dinsdale’s bequeath to Council (\$53,230.45); • Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and • Contribution from the Warren Lions Club \$16,000. Waiting on confirmation of contribution from Warren Lions Club, provided verbally. Final scoping of works complete.

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Project	Budget Requested	Expend	Resp	Comment
Grant Applications				
Crown Reserves Improvement Fund Program Racecourse Bar and Viewing Improvement/ Refurbishment Stage 2	250,000	N/A	IPM	Application submitted 25 June 2021 Refurbishment of toilets, windows, doors, lounge grandstand and jockey rooms. Scope of works and design complete. Waiting Notification.
Regional Tourism Activation Fund Window on the Wetlands Centre Improvements	500,000	N/A	GM/ TSM/ RIM/ DMES	Application closed 11 August 2021. Partnering with RiverSmart for grant to improve the Window on the Wetlands – entrance, access road, ingress, egress, garden, carpark areas, drainage, signage, walkway sealing, kerb and gutter and disabled ramp to Tiger Bay. Grant application unsuccessful.
Regional Tourism Activation Fund Burrima Walkway Access Road and Carpark Construction, Information Signage and creation of an Interactive Augmented Reality Education Program	500,000	N/A	GM/ RIM/ DMES	Application submitted 9 August 2021. Partnering with Macquarie Wetlands Association to improve the Burrima Walkway with a sealed constructed access road and carpark, information signage on the walkway and the creation of an interactive augmented reality education program onsite and offsite. Grant application unsuccessful.
NSW Responsible Gambling – Infrastructure	200,000	N/A	IPM	Original application submitted 6 July 2021. New application submitted 22 November 2021. Construct new accessible toilet facility in CBD. Unsuccessful however new application for next round arranged.

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Project	Budget Requested	Expend	Resp	Comment
Greater Cities and Regional Sport Facility Fund 2021/22 Round 2 – Amenities, Kiosk, Office, Entry Replacement at the Warren War Memorial Swimming Pool (Priority 1 of 2)	990,000	N/A	MHD / IPM	<p>Application submitted 8th October 2021.</p> <p>The project involves replacing the existing male and female toilets, showers and changerooms at the Warren War Memorial Swimming Pool including disabled and ambulant toilets/amenities, replacing existing entry, office and kiosk.</p> <p>Grant application unsuccessful.</p>
Greater Cities and Regional Sport Facility Fund 2021/22 – Club House Facilities at the Warren War Memorial Swimming Pool (Priority 2 of 2)	350,000	N/A	MHD / IPM	<p>Application submitted 8th October 2021.</p> <p>The project involves the construction and fit out of a prefabricated Swimming Club Building at the Warren War Memorial Swimming Pool.</p> <p>Grant application unsuccessful.</p>
Murray Darling Healthy Rivers Program: Large Grants (Priority 2 of 3) (Other priorities are detailed in the Works Progress Reports – Town Services)	1,800,000	N/A	IPM	<p>Application submitted 6th October 2021.</p> <p>The project involves the full investigation and design of the upgrading/renewal of the Bryan Egan Weir (Lower Warren Weir) to include appropriate fish passage to be “shovel ready” status.</p> <p>Waiting Notification.</p>
Preparing Australian Communities – Local Stream (Commonwealth Government – Resilience)	352,274 of 622,202	N/A	GM	<p>Application submitted 6th January 2022.</p> <p>The project involves a partnership with ANU to determine lessons from the November 2021 Floods in the Warren Shire – Flood Mitigation Study.</p> <p>Waiting Notification.</p>

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Project	Budget Requested	Expend	Resp	Comment
Department of Primary Industry & Environment Open Spaces – Places to Play	300,000	N/A	IPM	Application 2nd March 2022. This project involves an adventure playground including children’s bike training track as an addition to the Carter Oval Youth Sports Precinct Development. Waiting Notification.
NSW Department of Communities and Justice - Expression of Interest Local Government Social Cohesion	50,000 – 100,000	N/A	GM/MHD	Application 10th March 2022. EOI application for Building Resilience and Opportunities in Warren. By upskilling people within the Warren community. A collaboration with RiverSmart Australia Limited. Waiting Notification.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

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ITEM 4

**2022 LOCAL GOVERNMENT NSW (LGNSW) SPECIAL CONFERENCE ATTENDANCE
REPORT**

CONTINUED

CONFERENCE PROGRAM

MONDAY 28 FEBRUARY 2022 – PRE-CONFERENCE WORKSHOPS BOOKED IN ADVANCE AND SPECIAL EVENTS
Hyatt Regency Sydney, 161 Sussex Street, Sydney

1.00pm – 7.00pm

Registration opens at the Grand Ballroom Foyer

1.30pm – 3.00pm

Workshop: King Room 4

Council involvement in new national agreement on Closing the Gap

Cr Charles Lynch, Co-Chair NSW Coalition of Aboriginal Peak Organisations and Councillor, NSW Aboriginal Land Council

Cr Anne Dennis, Councillor, NSW Aboriginal Land Council

Joshua Mark Gilbert, Indigenous Co-Chair, Reconciliation NSW

1.30pm – 3.00pm

Workshop: Wharf Room 3

Rural and Regional Health - issues and solutions

The Hon Bronnie Taylor MP, Minister for Regional Health, Minister for Mental Health, Minister for Women

Mr Ryan Park MP, Shadow Health Minister

Cr Phyllis Miller OAM, Mayor Forbes Shire Council

1.30pm – 3.00pm

Workshop: King Room 3

Investing in You - Verbal Judo for Councillors

Trevor Lawson, Director and Facilitator Verbal Judo Australia

1.30pm – 3.00pm

Workshop: Wharf Room 1

Domestic Violence Prevention - Councils are part of the solution

Cr Jerome Laxale, City of Ryde Council and Treasurer LGNSW

Cr Romola Hollywood, Deputy Mayor Blue Mountains City Council

Ms Elise Phillips, CEO Domestic Violence NSW

Cr Donna Davis, Lord Mayor, City of Parramatta

3.00pm – 5.00pm

Grand Ballroom

Meet the Politicians' Forum with Cr Darriea Turley AM, President LGNSW

Addresses from ministers and politicians representing key portfolios. This forum is an optional event as part of the LGNSW Special Conference program and attendance is free to all members who have pre-booked as part of conference registration

Presentation of the AR Bluett Awards by the Trustees



CONFERENCE OPENS - PRESIDENT'S WELCOME RECEPTION sponsored by Statewide Mutual

Hyatt Regency Sydney - 161 Sussex Street Sydney - Opening Ceremony in Grand Ballroom followed by Welcome Reception in Maritime Ballroom

President's Opening Ceremony followed by Welcome Reception:

Address by Cr Darriea Turley AM, President LGNSW

Sponsor address by Rebecca Ryan, General Manager of Blayney Shire Council, Chair of Statewide Mutual Board

The Registration Desk will be open at this event.

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ITEM 4 2022 LOCAL GOVERNMENT NSW (LGNSW) SPECIAL CONFERENCE ATTENDANCE REPORT CONTINUED

TUESDAY 1 MARCH 2022 - BUSINESS SESSION DAY 1 Hyatt Regency Sydney, 161 Sussex Street Sydney	
7.30am – 5.00pm	Registration Desk open Grand Ballroom Foyer
8.00am – 5.30pm	Trade exhibition opens Maritime Ballroom Delegate Lounge opens for networking
8.45am	Grand Ballroom Doors open for official conference proceedings
9.05am – 9.10am	Conference introduction by Scott Phillips , Chief Executive, LGNSW
9.10am – 9.15am	Welcome to Country on behalf of Metropolitan Local Aboriginal Land Council – Yvonne Weldon
9.15am – 11.00am	Grand Ballroom Address by Cr Darriea Turley AM , President LGNSW Opening of the Federal Conference, chaired by Cr Darriea Turley AM, including demonstration of voting procedure, adoption of Standing Orders (Federal), consideration of motions. Opening of the State Conference, chaired by Cr Darriea Turley AM, including adoption of standing orders (State) and consideration of motions.
11.00am – 11.05am	Distinguished Partner address by Phil Stockwell, CEO Active Super
11.05am – 11.35am	Morning tea in trade exhibition, Distinguished Partner Active Super , Maritime Ballroom
11.35am – 1.00pm	Consideration of conference business continued, chaired by President LGNSW
1.00pm – 1.05pm	Elite Sponsor address by Samantha Fuller, incoming CEO, StateCover Mutual
1.05pm – 2.15pm	Lunch in trade exhibition by StateCover Mutual , Maritime Ballroom
1.05pm – 2.15pm	StateCover Mutual General Managers Lunch - Sailmaker Restaurant (exclusive to GMs and CEOs)
2.20pm – 2.30pm	Address from The Hon. Wendy Tuckerman MP , Minister for Local Government
2.30pm – 3.30pm	Consideration of conference business continued, chaired by President LGNSW
3.30pm – 4.00pm	Afternoon tea in trade exhibition in Maritime Ballroom
4.00pm – 4.05pm	Presentation from Cr Linda Scott , President Australian Local Government Association (ALGA)
4.05pm – 5.05pm	Consideration of conference business continued, chaired by President LGNSW
5.05pm	Conference business session closes
5.05pm – 5.35pm	Networking in trade exhibition, Maritime Ballroom
<i>Delegates to make their own arrangements to transfer to the Conference Dinner at The Fullerton Hotel.</i>	

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ITEM 4 2022 LOCAL GOVERNMENT NSW (LGNSW) SPECIAL CONFERENCE ATTENDANCE REPORT CONTINUED

CONFERENCE PROGRAM

Conference Dinner at Grand Ballroom, The Fullerton Hotel, 1 Martin Place, Sydney

7.00pm	Doors open
7.30pm	Dinner and entertainment Cr Darriea Turley AM , President LGNSW and Elite Sponsor StateCover Mutual present Outstanding Service Awards to elected members
10.30pm	Conference Dinner concludes Delegates make their own arrangements to return to conference hotels

WEDNESDAY 2 MARCH - BUSINESS SESSION DAY 2

Hyatt Regency Sydney, 161 Sussex Street, Sydney

7.30am – 3.30pm	Registration Desk open Grand Ballroom Foyer
7.30am – 8.45am	Wharf Room 1-5 Australian Local Government Women's Association (ALGWA NSW) Breakfast, sponsored by Multicultural NSW. Guest speaker Rosemary Kariuki , Advocate for migrant and refugee women, Local Hero 2021 Australian of the Year Awards.
8.00am – 3.30pm	Trade exhibition opens, Maritime Ballroom Delegate Lounge opens for networking
8.45am	Grand Ballroom Doors open for official conference proceedings
9.00am	Welcome by Scott Phillips Chief Executive LGNSW
9.05am – 9.30am	Grand Ballroom Keynote address: Economic Outlook 2022-23 and Beyond with Michael Pascoe
9.30am – 9.35am	Planning Sponsor address by Dominic Lane, Executive Director, Operational Management and Partnerships, Resilience NSW
9.35am – 10.30am	Grand Ballroom Panel: The Economic Outlook Panel 2022 – 23 and Beyond is moderated by Michael Pascoe Ms Felicity Wilson MP , Parliamentary Secretary to the Treasurer and for COVID Recovery Mr Daniel Mookhey MLC , Shadow Treasurer Cr Nuatali Nelmes , Lord Mayor City of Newcastle The Hon Cr Philip Ruddock AO , Mayor Hornsby Shire Council
10.30am – 10.35am	Distinguished partner address by Chris Cusack, General Manager nbn local
10.35am – 11.03am	Morning tea in trade exhibition, partnered with nbn, Maritime Ballroom
11.03am – 11.05am	MC Ellen Fanning introduces Cr Darriea Turley AM , President LGNSW
11.05am – 11.20am	Grand Ballroom Address from Cr Darriea Turley AM , President LGNSW, on association initiatives, including Country Mayors MOU signing

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 24th March 2022

ITEM 4 2022 LOCAL GOVERNMENT NSW (LGNSW) SPECIAL CONFERENCE ATTENDANCE REPORT CONTINUED

11.25am – 12 noon	Grand Ballroom Panel: Climate change – the gap between recognition and action Penny Sharpe MLC , Shadow Minister for Environment Professor Lesley Hughes , Pro Vice-Chancellor (Research Integrity & Development); Distinguished Professor of Biology, Macquarie University Cr Declan Clausen , Deputy Lord Mayor City of Newcastle Patrick Ibbotson , Partner Maddocks
12 noon – 12.10pm	Address from The Hon. Steph Cooke MP Minister for Emergency Services and Resilience
12.10 – 12.55pm	Grand Ballroom Panel: Working together to combat the Housing Crisis The Hon Anthony Roberts MP , Minister for Planning, Minister for Homes Mr Paul Scully MP , Shadow Minister for Planning and Public Spaces Ms Sharon Smith , President Planning Institute of Australia (NSW) Professor Hal Pawson , Professor Housing Research and Policy at City Futures Research Centre UNSW Cr Amanda Findley , Mayor Shoalhaven City Council
12.55pm – 1.00pm	Distinguished sponsor address by Matthew Beggs, Executive General Manager Partnerships & Business Development, Landcom
1.00pm – 2.05pm	Maritime Ballroom Lunch in trade exhibition, sponsored by Landcom
2.05pm – 3.05pm	Grand Ballroom Final Keynote Speaker: Greig Pickhaver AM in conversation with MC Ellen Fanning
3.05pm – 3.15pm	Final remarks and conference close, Cr Darriea Turley AM , President LGNSW

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th March 2022

ITEM 1

RECONCILIATION CERTIFICATE – FEBRUARY 2022

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 28th February 2022 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 28th February 2022.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Jan-22	Transactions	Balance 28-Feb-22
General	9,515,448.52	633,345.73	10,148,794.25
Water Fund	510,480.80	(15,450.59)	495,030.21
Sewerage Fund	1,510,823.18	33,716.40	1,544,539.58
North Western Library	83,368.48	(11,123.01)	72,245.47
Trust Fund	138,933.22	0.00	138,933.22
Investment Bank Account	(6,726,471.14)	(16.60)	(6,726,487.74)
	5,032,583.06	640,471.93	5,673,054.99

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th March 2022

ITEM 1

RECONCILIATION CERTIFICATE – FEBRUARY 2022

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	5,656,622.18
Add: Outstanding Deposits for the Month	16,502.81
Less: Outstanding Cheques & Autopays	(70.00)
Balance as per Ledger Accounts less Investments =	5,673,054.99

INVESTMENTS RECONCILIATION

Investments as at 28th February 2022

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	216,487.74	Variable	On Call A/c
6	National Australia Bank	2,000,000.00	90 days @ 0.43%	21-Mar-22
7	National Australia Bank	1,000,000.00	91 days @ 0.42%	28-Apr-22
8	National Australia Bank	1,500,000.00	91 days @ 0.40%	12-May-22
9	National Australia Bank	2,000,000.00	90 days @ 0.40%	31-May-22
40	National Australia Bank	10,000.00	180 days @ 0.10%	23-Aug-22
TOTAL INVESTMENTS =		6,726,487.74		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,955,970.00
Internally Restricted Funds Invested	4,758,750.00
2021/22 General Fund Operating Income & Grants	684,822.73
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	12,399,542.73

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th March 2022

ITEM 1

RECONCILIATION CERTIFICATE – FEBRUARY 2022

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th March 2022

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 10th March 2022 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 10th March 2022.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 24th March 2022

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

10TH MARCH 2022

Name of Rate	NETT			COLLECTIONS FOR YEAR		NETT ARREARS	
	ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	173,627	5,109,115	5,282,742	4,016,560	76.03%	1,266,182	23.97%
Warren Water Fund	59,928	491,735	551,663	404,438	73.31%	147,225	26.69%
Warren Sewerage Fund	70,316	519,271	589,587	424,401	71.98%	165,186	28.02%
TOTAL 2021/2022	303,871	6,120,121	6,423,992	4,845,399	75.43%	1,578,593	24.57%
TOTAL 2020/2021	318,952	5,935,319	6,254,271	4,665,588	74.60%	1,588,683	25.40%
TOTAL 2019/2020	178,732	5,789,594	5,968,326	4,417,281	74.01%	1,551,045	25.99%
TOTAL 2018/2019	128,294	5,613,848	5,742,142	4,359,822	75.93%	1,382,320	24.07%
TOTAL 2017/2018	125,675	5,435,424	5,561,099	4,225,908	75.99%	1,335,191	24.01%
		6-Mar-18	14-Mar-19	10-Mar-20	12-Mar-21	10-Mar-22	
COLLECTION FIGURES AS \$		4,225,908	4,359,822	4,417,281	4,665,588	4,845,399	
COLLECTION FIGURE AS %		75.99%	75.93%	74.01%	74.60%	75.43%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

ITEM 3 WORKS PROGRESS REPORTS – FINANCE & ADMINISTRATION PROJECTS (S1-1.15, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department from 8th February 2022 to the 8th March 2022.

Project	Budget	Expend	Resp	Comment
Council Chambers – Administration Building Improvements Carry Over	84,270	81,409	GM MHDS DMFA	Items outstanding: 1. Installation of the interview room walls and doors (now scheduled before end of March 2022), 2. Laying of carpet tiles in interview room and existing offices, and 3. Fit out of interview room. The following works will be undertaken subject to available funding: 4. Installation of extra cupboards & shelving in the front service area, 5. Installation of the disabled toilet and relocation of the tea room 6. Furniture purchases - subject to available funds.
Eplanning Grant	37,465	21,088		
ICT Purchases	8,000	Nil	DMFA/ICT	Not commenced.
Solar Panels – Administration Centre	53,000	Nil	DMFA MHDS	Waiting on energy & usage audit currently being undertaken.
Solar Panels – Works Depot	72,000	Nil	DMFA MHDS	Waiting on energy & usage audit currently being undertaken.
Grants Submitted				
Public Library Infrastructure Grants – “Doorways to Open-Air Library”.	315,723	Nil	Nil	Grant application submitted, awaiting advice on outcome.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

**ITEM 4 OLG CIRCULAR 22-03 - GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS
FOR 2022-23 (R1-1.42)**

RECOMMENDATION:

1. That Council under Section 508(2) of the Local Government Act 1993 make an application to IPART for a permanent single year Special Rate Variation of 1.2% for 2022/2023 in accordance with the Guidelines for Additional Special Variation (ASV) Process for 2022-23 as detailed in the Office of Local Government Circular 22-03, and
2. Council note that, if successful, the total 2022-2023 General Rate increase will be 2.5% as identified in the Warren Shire Council Long Term Financial Plan 2021/22 – 2030/31.

PURPOSE

To seek Council's endorsement to apply to IPART for a permanent single year Special Rate Variation of 1.2% for 2022/2023 in accordance with the Guidelines for Additional Special Variation (ASV) Process for 2022-23 as detailed in the Office of Local Government Circular 22-03.

BACKGROUND

Council at the February 2022 Meeting resolved to increase the 2022/2023 general rates by IPART's determination of 1.3% made up of the Local Government Cost Index of 0.7% and Population Growth of 0.6%. Council's Long Term Financial Plan 2021/22 to 2030/31 planned a forecast percentage increase in general rates of 2.5%.

REPORT

The Office of Local Government (OLG) issued Circular 22-03 on 7th March 2022 "Guidelines for Additional Special Variation (ASV) Process for 2022-23" (a copy is included with this report).

The OLG Circular advises Council's that:

- the Independent Pricing and Regulatory Tribunal (IPART) will accept and process an additional round of 2022-23 Special Variation (ASV) applications from councils,
- any applications made under the ASV process, are to follow the ASV Guidelines set out in the circular,
- This one-off ASV round is available for the 2022-23 financial year only,
- This one-off ASV round is for councils that can demonstrate the need for a special variation to meet the obligations they set for 2022-23 in their 2021-22 Integrated Planning and Reporting (IP&R) documentation,
- Councils seeking a permanent special variation will also need to demonstrate the financial need for the special variation to be included in their rate base on an ongoing basis, and
- Separately, IPART has also agreed to undertake a broader review of its rate peg methodology, including the Local Government Cost Index, with outcomes from the review expected to shape rate peg determinations in future years.

What this means is Council can apply to IPART until 29th April 2022 for a one-off ASV in 2022/2023 up to the lower of 2.5% (including population factor) or the assumed 2022-23 rate peg as exhibited in Council's 2021-2022 Long Term Financial Plan (LTFP) (including population factor) which is also 2.5%.

The ASV application process will be a simpler more targeted process and will not require demonstrated community consultation by Council.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

ITEM 4 OLG CIRCULAR 22-03 - GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS FOR 2022-23 CONTINUED

As reported to the February 2022 Council Meeting:

1. a 1.3% increase in general rates will generate additional income of approximately \$66,700.00,
2. the 2.0% increase in salaries and wages on 1st July 2022 as per the Local Government (State) Award will cost approximately \$105,000.00 (not including overtime or allowances),
3. the annual December 2021 CPI was 3.0%, and
4. the current interest rate on a 90 day investment is 0.38%.

If Council resolves to apply to IPART for a Special Rate Variation of 1.2% for 2022/2023 and the application is successful, this would generate additional income of approximately \$61,600.00, the total additional income from a 2.5% general rate increase would be approximately \$128,300.00.

Other key points identified in the OLG Circular 22-03 are

- The Office of Local Government and IPART recognise that, due to the delayed Council elections and the determination of the 2022-23 rate peg at a lower rate than councils had forecast, Councils may not have had sufficient time to prepare special variation application within the normal timeframe. This may result in some Councils not having sufficient funds to pay for required infrastructure and services.
- As such the NSW Government and IPART have agreed to a one-off ASV round for the 2022-23 financial year only.
- This process is not intended to address applications from Councils that require a special variation (above 2.5%) to achieve long term financial sustainability for reasons other than those set out in the criteria above, which should be addressed through the standard special variation process.
- Application forms, information papers, and submission details will be published shortly on [IPART's website](#).

FINANCIAL AND RESOURCE IMPLICATIONS

A 2.5% general rate increase as identified in Council's Long Term Financial Plan 2021/22 to 2030/31 will cover the increased costs in salaries and wages of 2.0% as per the Local Government (State) Award and the additional 0.5% superannuation guarantee levy from 1st July 2022.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to seek Council's approval to apply to IPART for a Special Rate Variation (ASV) of 1.2% for 2022/2023 to align with the planned objectives of Council's Long Term Financial Plan 2021/22 to 2030/31.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

**ITEM 4 OLG CIRCULAR 22-03 - GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS
FOR 2022-23 CONTINUED**

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Office of Local Government (OLG) issued Circular 22-03 on 7th March 2022 "Guidelines for Additional Special Variation (ASV) Process for 2022-23"

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

ITEM 4

OLG CIRCULAR 22-03 - GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS
FOR 2022-23

CONTINUED



Office of
Local Government

Circular to Councils

Circular Details	22-03 / 7 March 2022 / A811946
Previous Circular	20-38 Special Rate Variation and Minimum Rate Variation Guideline and Process
Who should read this	Councillors / General Managers / Rating and Finance Staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Subject

Guidelines for Additional Special Variation (ASV) Process for 2022-23

What's new or changing

- The Independent Pricing and Regulatory Tribunal (IPART) will accept and process an additional round of 2022-23 Special Variation (ASV) applications from councils.
- For applications made under the ASV process, the ASV Guidelines set out in this circular apply in place of the [Guidelines for the preparation of an application for a special variation to general income](#) issued by the Office of Local Government in 2020.
- For more information on when these ASV Guidelines apply, please see 'What this will mean for your council' below.
- This one-off ASV round is available for the 2022-23 financial year only.
- This one-off ASV round is for councils that can demonstrate the need for a special variation to meet the obligations they set for 2022-23 in their 2021-22 Integrated Planning and Reporting (IP&R) documentation.
- Councils seeking a permanent special variation will also need to demonstrate the financial need for the special variation to be included in their rate base on an ongoing basis.
- Separately, IPART has also agreed to undertake a broader review of its rate peg methodology, including the Local Government Cost Index, with outcomes from the review expected to shape rate peg determinations in future years.

What this will mean for your council

- The ASV Guidelines set out in this Circular apply where council is applying for:
 - a temporary or permanent single year special variation for 2022-23 under section 508(2) of the *Local Government Act 1993* (the Act), AND
 - the percentage sought in the application is the lower of:
 - 2.5% (including population factor) or
 - the council's assumed 2022-23 rate peg as exhibited in its 2021-22 Long Term Financial Plan (LTFP) (including population factor)

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

ITEM 4

OLG CIRCULAR 22-03 - GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS FOR 2022-23

CONTINUED

- For ASV applications made under the Guidelines set out in this Circular, councils will need to demonstrate that:
 - Council has demonstrable financial need such that, in the absence of a special variation, council would not have sufficient funds to meet its obligations as identified in its 2021-22 LTFP as and when they fall due in 2022-23; and
 - Where councils are applying for a permanent special variation, in addition to the above criterion, the council has demonstrable financial need for the special variation to be retained in its rate base on an ongoing basis; and
 - Council's 2021-22 IP&R documentation budgeted for an income increase above the percentage specified for the council for 2022-23 under section 506 of the Act; and
 - Council has resolved to apply for the special variation under section 508(2) of the Act and that the resolution clearly states:
 - whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
 - the additional income that council will receive if the special variation is approved; and
 - why the special variation is required; and
 - that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.
- The ASV application process will be a simpler more targeted application process.
- IPART will not require councils to demonstrate community consultation outside of the processes outlined above. To demonstrate community consultation, IPART will consider the consultation undertaken through the IP&R process and consider the resolution to apply for a ASV meets the requirements outlined above.
- IPART will release streamlined application forms and further information shortly.
- Under this ASV round of applications:
 - IPART will accept applications until 29 April 2022;
 - IPART will publish applications to enable community consultation for a period of at least three weeks; and
 - IPART will notify councils of its decision no later than 21 June 2022.

Key points

- In late 2021, IPART announced the rate peg for the 2022-23 financial year was set at an increase of between 0.7% and 5.0%.
- Special variations provide an opportunity for councils to vary general income by an amount greater than the annual rate peg. However IPART's normal period for special variation applications in relation to the 2022-23 rate peg has now passed.
- The Office of Local Government and IPART recognise that, due to the delayed council elections and the determination of the 2022-23 rate peg at a lower rate than councils had forecast, councils may not have had sufficient time to prepare special variation application within the normal timeframe.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 24th February 2022

ITEM 4

**OLG CIRCULAR 22-03 - GUIDELINES FOR ADDITIONAL SPECIAL VARIATION (ASV) PROCESS
FOR 2022-23**

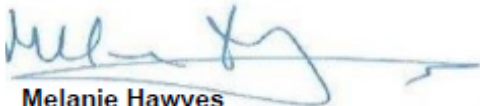
CONTINUED

This may result in some councils not having sufficient funds to pay for required infrastructure and services.

- As such the NSW Government and IPART have agreed to a one-off ASV round for the 2022-23 financial year only.
- This process is not intended to address applications from councils that require a special variation (above 2.5%) to achieve long term financial sustainability for reasons other than those set out in the criteria above, which should be addressed through the standard special variation process.
- Application forms, information papers, and submission details will be published shortly on [IPART's website](#).

Where to go for further information

- For further information please contact IPART on 02 9290 8400 or by email to ipart@ipart.nsw.gov.au.



Melanie Hawyes

Group Deputy Secretary, Crown Lands and Local Government

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 24th March 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

ACRONYMS

DMES Divisional Manager Engineering Services
RIM Roads Infrastructure Manager
RO Roads Overseer
GR Gravel Resheet
BRL Bitumen Reseal Local Road
BRR Bitumen Reseal Regional Road

Roads M&R (Maintenance and Repair) Budget and Works from 7th February 2022 to 10th March 2022.

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	55,872	33,730
Parking Areas	5,151	1,870
Kerb and Guttering	26,399	10,424
Footpaths	30,906	5,405
Urban Unsealed Roads	26,726	10,898
Rural Sealed Roads	397,500*	358,229^
Rural Unsealed Roads	1,183,117*	870,276^
Rural Bridges	15,453	Nil
Regional Sealed Roads	1,037,950*	634,267^
Regional Unsealed Roads	103,292	47,828
Regional Bridges	16,895	Nil
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	274,950	206,590
<p>*Estimate increased due to notification from Transport for NSW (TfNSW) of successful Natural Disaster Funding – Emergency Works in the amount of \$425,348 for the March 2021 Flood and Storm Damage event, Council’s co-contribution is \$35,370. ^ Includes approximately \$144,752 of emergency flood damage works for the November 2021 Flood and Storm Damage event that is currently being undertaken and assessed.</p>		

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 24th March 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	Gradgery Lane	Grading	8km
Grader Crew 1 (Three-man crew)	Ellengerah Road	Heavy Patch	750m
Grader Crew 2 (Three-man crew)	Collie- Trangie Road	Construction	2km
Grader Crew 2 (Three-man crew)	Ellengerah Road	Rehabilitation	2km
Grader Crew 3 (Three-man crew)	Castlebar Road	Grading	2km
Grader Crew 3 (Three-man crew)	Bundemar Road	Grading	14km
Grader Crew 3 (Three-man crew)	Gibson Way	Grading	24km
Grader Crew 4 (Three-man crew)	Canonba Road	Grading	4km
Grader Crew 4 (Three-man crew)	Burrima	Private Works	2km

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline (Tar Patching)	Carinda Road	Patching		
	Collie- Trangie Road	Patching		
	Marthaguy Road	Patching		
	Nevertire Bogan Road	Patching		
	Tottenham Road	Patching		

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday, 24th March 2022

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
Roadside Maintenance Team	Warren Road		Mowing
	Marra Road		Mowing
	Marthaguy Road		Mowing
	Carinda Road		Mowing
	Ellengerah Road		Signs
	Collie – Trangie Road		Signs
	Lemongrove Road		Mowing
	Nevertire Bogan Road		Mowing
	Tottenham Road		Mowing
	Thornton Road		Mowing

UPCOMING WORKS

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (three-man crew)	Gradgery Lane (March)	Maintenance Grade
Grader Crew 2 (three-man crew)	Ellengerah Road (April/May)	Rehabilitation
Grader Crew 3 (three-man crew)	Wonbobbie Road (March/April)	Maintenance Grade
Grader Crew 3 (three-man crew)	Cullemburrawang Road (March)	Maintenance Grade
Grader Crew 4 (three-man crew)	Canonba Road (March)	Maintenance Grade
Grader Crew 4 (three-man crew)	Oxley Road (April)	Maintenance Grade

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Capital Works Gravel Resheets				
Wilson Street	29,500	12,508	RIM	Complete.
Thomas Sullivan Crescent including drainage	45,300	38,542	RIM	Complete.
Capital Works Bitumen Reseals (Rural Sealed Roads) Budget \$600,258 (Funded through Roads to Recovery)				
Ellengerah Road Segment 02	79,536	79,536	RIM	10mm bitumen reseal. Complete
Ellengerah Road Segment 06	79,081	79,087	RIM	10mm bitumen reseal. Complete
Thornton Road Segment 00	140,124	140,124	RIM	20/10mm bitumen reseal. Complete
Nevertire-Bogan Road Segment 34	49,528	49,528	RIM	10mm bitumen reseal. Complete
Buckiinguy Road Segment 00 and Segment 02	106,686	106,686	RIM	10mm bitumen reseal. Complete
Rifle Range Road Segment 00	77,096	77,096	RIM	10mm bitumen reseal. Complete
Old Warren Road Segment 18	57,097	57,097	RIM	10mm bitumen reseal. Complete
Bullagreen Lane	35,433	35,433	RIM	10mm bitumen reseal. Complete
Capital Works Bitumen Reseals (Regional Roads) Budget \$254,114, Rehabilitation / Final Seal (Regional Roads) Budget \$120,000.				
Carinda Road Part Segment 2	53,928	46,652	RIM	1.07km 14/7mm Seal. Complete
Carinda Road Segment 4	100,800	87,058	RIM	2km 14/7mm Seal. Complete
Carinda Road Segment 58	99,386	119,546	RIM	2km 10mm and 20/10mm Seal. Complete

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Project	Budget	Expend	Resp	Comment
Regional Roads Rehabilitation/Final Seal	120,000	Nil	RIM	Either part RR333 Rehabilitation (850m) or contribution for RR347 Final seal (3,000km).
Capital Works Bitumen Reseals (Town Streets) Budget \$55,000(Funded through Roads to Recovery)				
Hilton Lane	Nil	Withdrawn	RIM	535m to apply a 10mm Seal. Apply next year through Roads to Recovery.
Hale Street	7,082	7,082	RIM	170m to apply a 10mm Seal
Orchard Street	Nil	Withdrawn	RIM	336m to apply a 10mm Seal. Apply next year through Roads to Recovery.
Bundemar Street	18,129	18,129	RIM	200m to apply a 10mm Seal
Capital Works In Progress				
Ellengerah Road Construction Project Segments 22, Segment 24 and Segment 26	1,719,813	785,304	DMES/ RIM	Fixing Local Roads Round 2 (\$698,771), Council Contribution (\$174,693) Sub Total: \$873,464 Local Roads and Community Infrastructure Program Phase 2 (\$211,587), Fixing Local Roads Round 3 (\$634,762). In Progress. Segment 22 prime seal.
Old Warren Road Segments 26 & 28 Construction	1,679,947	1,185,910	DMES/ RIM	Fixing Local Roads Program Round 3 (\$1,259,960), Local Roads and Community Infrastructure Program Phase 2 (\$296,147), Local Roads and Community Infrastructure Program Phase 3 (\$123,840). Practically complete with prime seal and further works possible.
Unspent 2020/21 Repair Grant Rehabilitation Collie-Trangie Road Regional Road No.347. Segment 14 Existing Asset Upgrade.	239,066	239,066	DMES/ RIM	This project is in progress. The preliminary analysis works, survey, geotechnical, hydraulic analysis, REF and preliminary design, have all been partially completed. The three culverts within Segment 14 have all been replaced. Approximately 1km or half of the Segment has had enough of the shoulder, earth and pavement works completed to enable the application of a bitumen prime. The working conditions because of the continual wet weather were

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Project	Budget	Expend	Resp	Comment
				atrocious. Because of the wet conditions immediately after the application of the bitumen prime on the first kilometre the team discontinued working at the site. Work at this site will recommence as soon as the site conditions and weather pattern permits. In progress.
2021/2022 REPAIR Program – Regional Road 347 (Collie – Trangie Road) – Segment 16 – clearing of roadside vegetation, replacement of existing culvert, widening of road formation, upgrade of existing pavement material and application of a heavy bitumen prime surface 8m wide. Existing Asset Upgrade.	800,000	811,032	DMES/ RIM	Project Total: \$800,000 made up of as follows: REPAIR Program Transport for NSW Contribution \$400,000 and 2021/2022 Regional Roads Block Grant \$400,000. Project funding now available and works commenced January 2022. Project now complete and 3km has a prime seal.
Federal Road Safety (NSW) Program- School Zone Infrastructure Sub-Program Round 2 (Tranche 2 and Tranche 3)	9,193	Nil	RIM	Remarking of school zone 40km/h patches, Dragons Teeth, etc Commencing January to April 2022. In Progress.
Kerb and Gutter Replacement	92,767	Nil	RIM	Priority one (1): Orchard Street, Warren 20.2 metres. Priority two (2): Readford and Zora Street, Warren 62.4 metres; Readford and Chester Street, Warren 92.8 metres; and Readford and Bundemar Street, Warren 73 metres.

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Project	Budget	Expend	Resp	Comment
				Expect start in March 2022. Lengths will be reduced due to increased costs.
CBD Improvements	74,320	25,238	DMES	Investigation and design work for CBD Improvement Program.
Planned Future Capital Works				
Rehabilitation Warren Road Regional Road No.7515 Segment 7515.06 Inclusive of the Tenandra Bridge over the Marthaguy Creek – Fixing Country Road Grant Application. Existing Asset Upgrade.	Funded from Regional Roads Block Grant (No current budget)	Nil	DMES	All preliminary works have been completed. Therefore, this project is on hold until the required funding can be sourced. The project has been developed sufficiently to be classified as being “shovel ready” . Will be subject to a Commonwealth Government Bridges Renewal Program Grant.
Rehabilitation Warren Road Regional Road Segment 08 Inclusive of the Newe Park Bridge over the Merrigal Creek. Existing Asset Upgrade.	Funded from Regional Roads Block Grant (No current budget)	Nil	DMES	All preliminary works have been completed. Therefore, this project is on hold until the required funding can be sourced. The project has been developed sufficiently to be classified as being “shovel ready” . Will be subject to a Commonwealth Government Bridges Renewal Program Grant.

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Project	Budget	Expend	Resp	Comment
Planned Future Capital Works Continued				
Rehabilitation Warren Road Regional Road. This Project is Relevant to the 2016/17 Fixing Country Roads Grant Application and the 2020/21 ROSI Grant. Existing Asset Upgrade.	1,679,000	Nil	DMES	<p>Several meetings have been held with Engineering Department representatives of the Coonamble Shire Council (CSC). Negotiations with the various Federal and State Departments is required to ensure that the proposed new scopes of works are agreed.</p> <p>Consultation has been ongoing with the Federal Government, Infrastructure NSW, NSW Transport and Coonamble Shire Council Representatives in an endeavour to have the deeds released. At this point in time, it is considered that a resolution has not been determined. Project has been included in the 2021/2022 Estimates.</p> <p>Council has resolved to make representations to the Local Member Mark Coulton and Transport for NSW Western Manager on this matter. Application for addition funds has been made through Coonamble Shire Council to Infrastructure NSW and Transport for NSW.</p>
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) Nevertire – Bogan Road Segment 4 and Segment 6 Rehabilitation	876,160	Nil	DMES	<p>Project programmed for late 2021/2022 and waiting in abeyance for other funding opportunities if they arise in 2021/2022.</p>

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Project	Budget	Expend	Resp	Comment
Grant Applications				
<p>Rehabilitation Warren Road Regional Road.</p> <p>This Project is Relevant to the 2016/17 Fixing Country Roads Grant Application and the 2020/21 ROSI Grant.</p> <p>Existing Asset Upgrade.</p>	<p>3,684,320</p>	<p>Nil</p>	<p>DMES</p>	<p>Several meetings have been held with Engineering Department representatives of the Coonamble Shire Council (CSC). Negotiations with the various Federal and State Departments is required to ensure that the proposed new scopes of works are agreed. TfNSW have advised that the Expenditure Review Committee (ERC) will not meet to consider the additional funding until May this year.</p> <p>Consultation has been ongoing with the Federal Government, Infrastructure NSW, NSW Transport and Coonamble Shire Council Representatives in an endeavour to have the deeds released. At this point in time, it is considered that a resolution has not been determined. Project has been included in the 2021/2022 Estimates with a budget of \$1,679,000.</p> <p>Council has resolved to make representations to the Local Member Mark Coulton and Transport for NSW Western Manager on this matter. This is a further application for the appropriate level of funding for what works are actually required which is the rehabilitation of the 6km immediately south of the Bullagreen Lane including replacement of 12 culverts. Application for addition funds</p>

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
				have been made through Coonamble Shire Council to Infrastructure NSW and Transport for NSW. Awaiting Approval.
Federal Road Safety Tranche 4 and 5 RR333 Carinda Road	1,255,400	Nil	RIM	Shoulder widening and Linemarking RR333 Carinda Road 6km- 10km from Industrial Access Road. Awaiting Approval.
REPAIR Program 2022/2023 RR347 Collie – Trangie Road	800,000	Nil	RIM	Rehabilitation of Segment 18 on RR347 Collie – Trangie Road Awaiting Approval.
REPAIR Program 2022/2023 RR333 Carinda Road	800,000	Nil	RIM	Rehabilitation of Segment 14 on RR333 Carinda Road. Awaiting Approval.
Remote Roads Pilot Program Grant SR36 Gibson Way	15,940,800 (\$797,040 Council Funding)		RIM	Initial sealing of SR 36 Gibson Way, from the boundary with Coonamble Shire to RR 333 (Warren to Carinda) with replacement of 2 bridges and construction of a new bridge. Awaiting approval.
Remote Roads Pilot Program Grant RR424 Marra Road	5,146,000 (\$514,600 NSW State Funding)		RIM	Initial sealing of MR 424 (Marra Road) from the boundary with Bogan Shire to the existing sealed section. 11.1km. Awaiting approval

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WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for budget and works period from 7th February 2022 to 10th March 2022.

ACRONYMS

DMES Divisional Manager Engineering Services
 TSM Town Services Manager
 MHD Manager Health & Development
 IPM Infrastructure Project Manager
 TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET FROM 7th February 2022 to 10th March 2022

Project	Budget	Expend	Resp	Comment
General				
Warren Lawn Cemetery Stage 3. 3330-4120-0100 <div style="border: 1px solid black; padding: 5px; width: fit-content;"> C/Over \$76,894 2021/2022 \$60,000 </div>	136,894	111,618	MHD / TSM	<p>Installation of the water main and drainage improvements is planned to commence late March or early April subject to weather.</p> <p>A coloured concept plan for the cemetery expansion has been prepared.</p> <p>The contractor that was awarded the watermain and drainage upgrades has withdrawn from the project. The project has been rescoped. River water main extension will be completed.</p> <p>Upgrade drainage along western side and installation of drainage along eastern side.</p> <p>Extension of river water main for future lawn cemetery expansion. Project awarded. Work will be finalised later this year.</p>

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(C14-7.2)

Project	Budget	Expend	Resp	Comment
				Developing Cemetery Master Plan for future lawn cemetery expansion.
Warren Lawn Cemetery Installation of Toilet 3360-4050-0035 (Drought Communities Extension Program)	67,639	45,661	MHD / TSM	Project Complete. Supply of “Access toilet” was listed on VendorPanel 8 th January 2021 and closed 18 th January 2021. Awarded to Modus Australia. Pathways and gardens complete. Installation of on-site sewer management system complete. Toilet complete and open to the public.
Works Depot CCTV Installation 3210-4000-0200	21,190	Nil	DMES	Investigations being undertaken.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Water Supplies				
Nevertire Reservoir Refurbishment 4580-4320-0005	668,783	597,905	TSM	Tender closed 16 th April 2021. Evaluation complete. Tender awarded to RMP Abrasive Blasting. Roof structure has been removed. Internal abrasive blasting commenced. External spot priming, intermediate and first topcoats applied. Contractor has finished site works on the reservoir. Reservoir was returned to service mid December 2021.
Oxley Park River Water Pumping Station 4580-4320-0015	138,720	58,595	TSM	River level remains too high to allow the works to be carried out. Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure. Ryan Mason Engineering to carry out the fabrication and installation works. New pump casing has been fabricated and will be picked up from Newcastle in the week of 15/11/2012.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
				New Pumps have arrived. Subject to weather and the river height, the works should be complete early 2022.
Water Extraction Meter Compliance 4580-4320-0003	17,000	12,778	TSM	Installation of telemetry to all water extraction points meters to comply with Water NSW requirements.
Water Assets Revaluation 4300-2210-0000	15,000	11,693	TSM	APV through the Orana Water Utilities Alliance have been engaged to undertake Council's Water Assets Revaluation. Final report expected from the contractor May/June 2022.
Sewerage Services				
Works to Gunningbar Estate, and Nevertire Sewerage Pumping Stations. 5580-4320-4010 5580-4320-4100	218,182	218,182	TSM	Stations to be by-passed to allow the internal refit. Replacement of pumps, starters and miscellaneous items to improve reliability. Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations as well as minor electrical and telemetry works at Thornton Ave, Wilson St and Garden Ave pumping stations. New control cabinets delivered 17/11/2021.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
				Nevertire and Gunningbah stations to have new cabinet plinths constructed.
CCTV and Smoke Testing of Sewer at Warren and Nevertire 5580-4320-0002	200,000	Nil	TSM	Quotation documents under development. Quarter 3, 2021/2022.
Sewer Assets Revaluation 5300-2210-0000	15,000	2,690	TSM	APV through the Orana Water Utilities Alliance have been engaged to undertake Council's Water Assets Revaluation. Final report expected from the contractor May/June 2022.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
Warren Levee Bank Rehabilitation	7,100,000 (\$1,775,000 Council Funding)	Nil	DMES / TSM	<ol style="list-style-type: none"> 1. Funding currently being pursued for repairs to the reported section of the Warren levee. 2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section. 3. Works to be undertaken in-house using Council staff and local contractors if possible. 4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting & site inspections 15/12/21, between GM, ADMES and Tammy Greer from the National Recovery and Resilience Regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged.

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Project	Budget	Expend	Resp	Comment
Grant Applications Continued				
Tiger Bay Wetlands Effluent Reuse Scheme for Drought Protection. (Priority 1 of 3)	504,000	Nil	TSM	Installation of Ultraviolet (UV) Disinfection System and pipeline between New Sewerage Treatment Plant and construction of a Reed Bed at Tiger Bay Wetlands to ensure water supply to wetlands under the Murray-Darling Healthy Rivers Program – Large Grants. Awaiting Outcome.
Stormwater Quality Improvement for Warren (Priority 3 of 3)	1,720,000	Nil	TSM	Installation of 25 Stormwater Quality Improvement Device's (SQIDS) at stormwater locations that discharge directly into the Macquarie River and Gunningbar Creek under the Murray- Darling Healthy Rivers Program – Large Grants. Awaiting Outcome.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Sections are done where and when found necessary	
Water main flushing (Bore)	As required	Sections are done where and when found necessary	
Hydrant covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed		Done as required	
Bore Inspections		Conducted by Natural Resource Access Regulator (NRAR)	
Warren, Nevertire and Collie water chlorine and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Oxley Park Ellengerah Rd Racecourse	Breakdown maintenance only
Reservoir cleaning	5 years	Ellengerah Bore	Next Diver inspection and clean 2024
		Nevertire Bore	
		Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2022/2023
		Ellengerah River	

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Activity	Required Interval	Details
Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Quarterly	Samples of treated effluent collected monthly for laboratory analysis against EPA licence requirements for PH, Total Suspended Solids (TSS), Total Nitrogen (N), Total Phosphorus (P), Oil & Grease (O&G) and Biochemical Oxygen Demand (BOD). Results are published on Council website quarterly.
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.</p> <p>Develop a sewer main replacement/relining program.</p> <p>Identify stormwater infiltration locations.</p> <p>Develop a program to educate property owners and residents about stormwater infiltration prevention.</p> <p>Develop a stormwater infiltration rectification program for Council assets and private property.</p>
Water and Sewerage Works Subject to Funding		
Location	Work Under Development	
Collie Water Supply (Reliability)	Commission the two, 125,000 litre Pioneer water tanks located west of the tennis court. Construct a 10m high tank stand to support two, 25,000 litre water tanks at the Pioneer tank location. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the elevated tanks.	
Collie chlorine dosing	Install new gaseous chlorination system at the Pioneer water tank location.	
Nevertire chlorine dosing	Install new gaseous chlorination system in the new building at Nevertire. Install new dosing point to ensure chlorination is possible from either bore.	
Warren chlorine dosing	Install new gaseous chlorination system in the new buildings at Bore Flat and Ellengerah.	
Replacement of Telemetry System	Replacement of the water and sewerage telemetry system and Firmware upgrade of the Clearwater SCADA.	

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

Account	Budget	Expenditure
Water Fund Maintenance and Repair	642,539	393,037
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	362,206	99,752
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

Water and Sewer Works

Water leak river main in Dubbo Street	Meter checks in Collie
Water leak river main in Johns Avenue	Meter checks in Warren
Valve repair in Thornton Avenue	New Service at Airport
Hydrant repair in Gillendoon Street	Thornton Avenue main break
Service leak in Bundemar Street Collie	
Sewer choke in Oxley Parade	
Hydrant repair in Hale Street	
Repair slow river service in Stafford Street	
Repair slow river service in Dubbo Street	

Warren Sewerage Treatment Works in Flow		Sewerage Year – 1st June to 31st May		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
August 2021	776	393	12.19	40.11
September 2021	1337	471	14.13	54.24
October 2021	843	455	14.10	68.34
November 2021	1261	494	14.82	83.16
December 2021	893	517	15.52	98.68
January 2022	880	471	14.60	113.27
February 2022	842	508	14.22	127.49

Rainfall in Warren for the month of February 2022: 41.6mm
Rainfall in Warren for the year July 2021 to date: 516.3mm

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Bulk Water Reading per Quarter

WATER SOURCE	FIRST QUARTER READING 1/07/20 - 31/09/20	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/20 - 31/12/20	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/21 - 31/03/21	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/21 - 30/06/21	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Licence. 80AL703155	0.45	0.45	0.00	0.45	0.00	0.45	0.00	0.45		
Bore 2 (Ellengerah) Unlicensed	62.90	62.90	57.01	119.91	43.76	163.67	0.00	163.67		
	63.35	63.35	57.01	120.36	43.76	164.12	0.00	164.12	23.45%	700
Warren River										
Oxley Park Licence. 80AL700017	7.99	7.99	10.80	18.79	21.52	40.31	0.00	40.31		
Ellengerah Rd Licence. 80AL700017	11.68	11.68	26.19	37.87	40.94	78.81	0.00	78.81		
	19.67	19.67	36.99	56.66	62.46	119.11	0.00	119.11	15.88%	750
Showground (Racetrack)										
Licence. 80AL700645	0.00	0.00	10.30	10.30	0.00	10.30	0.00	10.30	5.48%	188
Nevertire Bore Licence. 80AL703158	11.04	11.04	6.56	17.60	7.39	24.99	0.00	24.99	62.48%	40
Collie Bore Unlicensed	0.78	0.78	1.08	1.86	1.44	3.30	0.00	3.30	13.20%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Parks and Gardens – Routine Works

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	933,393	924,117*
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		
*Includes \$173,457 of Emergency Works from November 2021 Flood and Storm Damage.		

The maintenance mowing and weeding of the Parks and Gardens is carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
Week One and Three	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon St	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson St Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
Week Two and Four	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Median Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston St Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQ's at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed.

Bore Flat	Sewer Pumping Stations
Bore Flat Levee	Shire Housing
Carter Oval	Town Medians and approaches
Other Reserves	Water Pumping Stations and Reservoirs
Readford Street Levee	Weed Spraying
WOW Centre	Tiger Bay Walking Track

Parks and Gardens Works

Town approaches mowing	Shire office mow/snip
Skate/splash parks mow/snip	Woolnough levee mow/snip
Median strips (Warren)	Lions Park mow/snip
Macquarie Park mow/snip/tidy up	Library mow/snip
Warren Lawn Cemetery mowing (on going)	Ebert Park mow/snip
Rotary Park mow/snip	Rotary Park mow/snip
Manning of the Waste Depot	21 Deacon Drive mow/snip
Warren Airport slashing (on going)	Bore Flat mow/snip
Carter Oval mowing	Victoria Oval mow/snip/tidy up
Ravenswood Park mow/snip	Town approaches slashing
Oxley Park mow/snip	Manning of the Waste Facility
Saunders Park mow/snip	Skate/splash Parks mow/snip
Boston Street Reserve	Warren Family Health Centre mow/snip
Macquarie Drive mow/snip	CBD blisters/Chambers garden beds
8 Deacon Drive mow/snip	Boston Street levee
WOW Centre mow/snip	
Nevertire median strip	

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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew Works

- Cart soil into Shire Depot for footpath repairs in Nevertire (1 day)
- Repair footpath in Nevertire Clyde Street, Narromine Street
- Trangie Street from gutter replacement (3.5 days)
- Clean up reservoir compound at Nevertire (.5 day)
- Assist with river main break in Dubbo Street
- Assist with river main break in Johns Avenue
- Assist with Stafford Street river main break
- Cleaning of stormwater grates in Warren
- Grave inspection at Collie
- Fill in hole in footpath in Dubbo Street
- Assist with valve repairs in Wilson Street
- Pick up motor from Collie Bore site
- Repair pit in Dubbo Street (near Spar)
- Tree limbs around Warren
- Assist with service breaks in Thornton Avenue, Stafford Street
- Water trees at Collie and Oxley Highway (near STP)

Non-Roads November/ December Flood and Storm Damage Works

Description	Expenditure
Non- Roads November/ December 2021 Flood and Storm Damage Emergency Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

WARREN SHIRE COUNCIL
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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

(C14-7.2)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 7th February 2022 to 10th March 2022.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
P1042	Isuzu Water truck	a/c repair, replaced compressor and refurbish system. Electrical fault within control board diagnosed.	6 hours	10 hours
P92	Multipack roller	Test drive to check for function.		1 hour
P1047	Street sweeper	Assist with removal of unit from stuck situation.	4 hours	4 hours
P32	1988 Mack value liner	Defect repairs repair front parker lamp rh side.	2 hours	2 hours
P79	Iseki mower	Deck repairs cracks welded up.	1 hour	1 hour
P2380	Paveline Tar truck	Assist with start-up of new operator.	3 hours	3 hours s
P32	1988 Mack Value liner	Defect repairs replace brake booster.	2 hours	2 hours
P2140	Superior Slasher	Repair deck wear to top of deck platform, weld strengthened plate to reinforce.	4 hours	4 hours
P2143	John Berends flail mower	Setup after delivery and test run.	4 hours	4 hours
P2300	Isuzu Tri Tipper	Attempt diagnosis of traction control DTC, and engine light DTC.	2 hours	2 hours

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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P2380	Paveline Tar Truck	Repairs to front delivery arm not returning correctly.	3 hours	3 hours
P75	John Deere ride on Mower	Repairs to drive system new belt and idler pulleys added.	3 hours	3 hours
P1047	Isuzu Street Sweeper	Diagnosis on DPD DTC, diagnosis on traction control DTC.	4 hours	4 hours
P1047	Isuzu Street Sweeper	Service completed 45,000km.	2.5 hours	2.5 hours
P79	Iseki Mower	Service engine 3,800hrs, engine oil, fuel, and hydraulic filter and oil changed.	2 hours	2 hours
P236	Toyota Hilux 2wd	Service completed.	2.5 hours	2.5 hours
P1047	Isuzu Street Sweeper	Repairs to start circuit, main earth wire to chassis malfunction.	2 hours	2 hours
P2380	Paveline Tar Truck	Remove replace broken auger in hopper.	6 hours	6 hours
P1063	Isuzu Tender Truck	Service completed 90,000klm. Engine oil and filter, air filter changed.	2 hours	2 hours
P1064	Isuzu Tender Truck	Fit 1000ltr fuel pod to back of vehicle wire pump and test for operation all ok.	6 hours	6 hours
P21	John Deere 5083e Tractor	Remove replace hydraulic filter housing.	3 hours	3 hours
P1041	Isuzu Water Truck	Fitment of 8 new tyres to rear of truck approx. 70,000klms at time of replacement.	2 hours	2 hours

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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs – Work to be Completed				
P32	1988 Mack Truck	Front spring pins and bushes to be replaced. Work out sourced to mark Robinson. Shire doesn't have the adequate tooling.		
P2300	Isuzu Tri- Tipper	Repair or have repaired engine and traction control DTCS.		
P1047	Isuzu Sweeper	Repair or have repaired turbo boost DTC, traction control DTC, DPD, DTC. Currently functioning ok. However, turbo function compromised.		
P103	Bomag Pulvi Mixer	Fit driveshaft for hydraulic pump and test hydraulic system for function. Waiting on manufacture of shaft from dubbo diff and drive line.		
P10	Hamm Pad Foot Roller	Find replacement parts water pump, fan hub and fins, and belts and idlers, repair replace components as necessary to get machine back to work.		
P8	Caterpillar 432F Backhoe	Replace pins for 4 in 1 bucket waiting on parts to arrive.		
P14	Caterpillar 432F Backhoe	Replace turbo and fuel pump.		
	Pump site at school	Fit reduction drive gear box to pump and test for function.		
P310	Sykes flood pump	Reassemble pump ready for use should it be required.		
P112	Kubota Generator	Change over unit with P16. Make ready unit P112 for sale at auction.		

ACRONYMS

WC Workshop Coordinator
 TBD To be determined
 DTC Diagnostic trouble code
 DPD Diesel particulate diffuser

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for February 2022.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-21.32	138 Dubbo St WARREN NSW 2824	Change of use - shop	8/12/2022	24/2/2022

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.2 Timely and accurate reporting for efficient management and accountability.
- 5.2.1 Quality customer service focus by Council staff.
- 1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 7th February 2022 to 10th March 2022

2020 Projects	Budget	Expend	Resp	Comment
Construction of two (2) x Council dwellings. 21 Deacon Drive and 8 Deacon Drive.	88,000	23,854 Committed	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Department of Fair Trading advised of no progress 15th December 2021.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.</p>

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	303,747	23,672	MHD/TSM	Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed.
Wireless Scoreboard at Warren Sporting and Cultural Centre.	8,000	9,045	MHD	Used to replace air-conditioner units.
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	5,000	Nil	MHD/DMES	Works program to be determined.
Community Building Partnership Program Grant - Waterproof lockers and changeroom double sided seating for Warren War Memorial Swimming Pool.	16,031	Nil	MHD	\$9,702 Grant successful that will be for lockers. Funding deed required dollar for dollar cash matching funds to be sourced from other areas of savings.
Community Building Partnership Program Grant – Electronic Scoreboard	10,847	3,357.75	MHD	\$5,000 grant has been successful. Council and other contributions to be determined. Scoreboard ordered.
Purchase of new gym Equipment	9,720	6,950	MHD	Received and installed.
Roof anchor Points for Council owned buildings	25,000	35,993.10	MHD	Quotations received from Vendor Panel Market place. Contractor engaged and works complete.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Electricity to Animal shelter	6,000	Nil	MHD	Easement to be created.
3 x Defibrillators	10,000	6,885	MHD	One unit installed at waste Depot, one unit installed at works depot and training to be provided to grader staff for third unit. Training completed.
Swimming Pool CCTV	16,000	Nil	MHD	Discussion held with supplier on specification requirements.
Swimming Pool Double access gates	3,000	Nil	MHD	Quote being obtained.
Swimming Pool – shelving and concreting	5,000	3,947.90	MHD	Part shelving purchased. Awaiting invoice.
Improvement of roof and guttering at the Warren Sporting and Cultural Centre	40,000	Nil	MHD/CM	Quotes being obtained. Council resolved at October Council Meeting to allocate \$40,000 from the restricted funds for infrastructure improvement/replacement. Listed on vendor panel marketplace Closes 4.00pm Thursday 18 th November 2021. Contractor appointed. Works scheduled for end of February, early March, subject to availability of scaffolding.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Warren Support Services (Previously Community Builders Grant (CB) and Early Intervention Placement Prevention (EIPP) Service Programs.				
Warren Youth Support Group, Halloween October 2021.	3,000	-	MHD	Event held waiting on acquittal.
Possums in the Park.	2,500	-	MHD	Postponed due to COVID due to be held around March 2022
Warren Youth Support Group Christmas Event.	5,000	-	MHD	Event held waiting on acquittal.
Targeted Early Intervention (TEI).	30,000	Nil	MHD	Warren Youth Support Group successful with their ongoing programs.

2022 Projects	Budget	Expend	Resp	Comment
Local Roads and Community Infrastructure Program - Phase 3 Grants - Community Infrastructure Projects.	40,000		MHD	Warren Sporting and Cultural Centre Upstairs Disabled Toilet.
	40,000		MHD	Warren Sporting and Cultural Centre Retaining Wall and Second/Third Tier Replacement and concrete path work.
	9,572		MHD	Warren Sporting and Cultural Centre Sound Mixer System and External Speakers.
Warren Support Services (Previously Community Builders Grant (CB) and Early Intervention Placement Prevention (EIPP) Service Programs				
2.11 Performing Arts and Language Place Incorporated Music Wellbeing Program.	5,000			Event will be held over 18 weeks from March through to July.

RECOMMENDATION:
That the information be received and noted.

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ITEM 3 EMPLOYMENT ZONES REFORM

(P15-31.6)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

The purpose of this report is to update Council on the recent changes to the Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021.

BACKGROUND

In 2006, the Standard Instrument (Local Environmental Plans) Order 2006 and the Standard Principal Local Environmental Plan were gazetted. The purpose of these is to prescribe the form and content of a principal Local Environmental Plan. This provides for consistency throughout NSW.

The Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021 [SI LEP Order], introduces the employment zones into the Standard Principal Local Environmental Plan. The Order commenced on 1st December 2021 and required Council to review the new Employment zones and recommend replacement of where the new zones are to be applied within the Warren Local Environment Plan 2012.

The reform of employment zones aims to support long-term economic recovery through job creation and encourage increased productivity in NSW. A key outcome of the reform will be ensuring employment zones provide clear strategic intent, include clarity around their application and increase flexibility around land uses.

REPORT

The existing Business (B) and Industrial (IN) zones are being replaced with five new employment zones and three supporting zones. Each Local Environmental Plan will need to be updated to rezone existing B and IN zones to an Employment or supporting zone by December 2022 when the B and IN zones are repealed from the SI LEP Order. The Warren LEP is due for a complete review which will be completed in the next 12 months. The review will capture these changes.

The changes are as follows;

Old zone	New zone
B2 Local Centre	E1 Local Centre
B6 Enterprise Corridor	E3 Productivity Support
IN1 General Industrial	E4 General Industrial

Farm stay accommodation being prohibited in the E1 Local Centre zone.

Places of public worship being prohibited in the E4 General Industrial zone.

The addition of the definition of “*pond-based aquaculture*”.

“Pond-based aquaculture means aquaculture undertaken predominantly in ponds, raceways or dams (including any part of the aquaculture undertaken in tanks such as during the hatchery or depuration phases), but not including natural water-based aquaculture.”

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ITEM 3 EMPLOYMENT ZONES REFORM

CONTINUED

Note—

*Pond-based aquaculture is a type of **aquaculture**—see the definition of that term in this Dictionary. Typical pond-based aquaculture is the pond culture of prawns, yabbies or silver perch.*

Pond-based aquaculture		
Zone	Permitted with consent	Prohibited
Zone E1 Local Centre		Pond-based aquaculture
Zone E3 Productivity Support	Pond-based aquaculture	
Zone E4 General Industrial	Pond-based aquaculture	

The addition of the definition of “*Local distribution premises*”.

*“**Local distribution premises** means a building or place used for the storage or handling of items (whether goods or materials) pending their delivery to people and businesses in the local area, but from which no retail sales are made.*

Note—

*Local distribution premises are a type of **warehouse** or distribution centre—see the definition of that term in this Dictionary.*

Local distribution premises		
Zone	Permitted with consent or prohibited	Justification
RU1	Prohibited	
RU3	Prohibited	
RU5	Permitted with consent	In accordance with the land use objectives of that zone.
RU6	Prohibited	
R1	Prohibited	
R5	Prohibited	
SP2	Prohibited	
RE1	Prohibited	
RE2	Prohibited	

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ITEM 3 EMPLOYMENT ZONES REFORM

CONTINUED

LEGAL IMPLICATIONS

The new employment zones are mandated under the Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021. As a follow on from this change, all of Council's Section 10.7 Certificates (zoning certificate), under the Environmental Planning and Assessment Act, will need to be updated.

RISK IMPLICATIONS

If Council were not to recommend their preferred changes, there is a risk that the content is changed without Council input, which may result in an amendment not in line with the Warren Shire Council LEP's objectives and outcomes. The proposed changes are only minor in nature and is 99% same content with the same objectives.

STAKEHOLDER CONSULTATION OPTIONS

The proposed changes will be subject to public exhibition. It is proposed that the Department of Planning and Environment will centralise this public exhibition. However, support will be required from Council to ensure notice of this exhibition reaches the stakeholders and community members.

CONCLUSION

As the changes were only minor in nature, are mandated and time limited, the proposed changes have been reviewed and submitted to the Department of Planning and Environment. The land uses were based upon consideration of long-term land use conflicts. Council will need to provide support throughout the public exhibition stage.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.4.4 Help ensure safe and sustainable development
- 4.1.1 Monitor Warren Shire Council LEP
- 5.1.3 Promote timely and quality dissemination of information to the community.
- 5.2.2 Timely and accurate reporting for efficient management and accountability

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

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ITEM 4 STANDARD INSTRUMENT LEP AGRITOURISM AMENDMENT ORDER (P15-31.6)

RECOMMENDATION that:

1. The information be received and noted; and
2. Council endorse agritourism land uses and adopt all of the optional clauses for farm stay accommodation and farm gate activities.

PURPOSE

To inform Council of the draft Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 and to determine if Council should nominate to adopt the optional clauses and/or specify the land use zone to permit the new land uses in the Warren Shire LEP and provide justification for the nomination.

BACKGROUND

The Department of Planning placed on public exhibition the explanation of intended effect (EIE) in March- April 2021. Following on from this, the draft Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2021 (LEP Order) has been prepared which will amend the Standard Instrument LEP.

REPORT

The proposed changes will provide farmers with additional income sources to allow them to be more resilient. They will enable them to better recover from natural disasters and the economic impacts of the COVID-19 pandemic and provide opportunities for sustainable tourism outlined in regional plans.

Agritourism land use, farm gate premises and farm experience premises

Agritourism, and the subsets of this use, farm gate premises and farm experience premises will sit under the parent term of 'agriculture' and will be permissible in land use zones where agriculture is permissible.

They will not be automatically permissible where other subsets of agriculture, such as extensive agriculture or intensive plant agriculture, are permissible.

Councils wishing to allow agritourism, farm gate premises or farm experience premises in other zones can nominate these zones through the Standard Instrument LEP Agritourism Nomination.

Farm stay accommodation and roadside stalls

Farm stay accommodation and roadside stalls will remain under their existing parent terms and continue to be permitted where tourist and visitor accommodation and retail premises, respectively, are permitted, or where the use is specified as permissible in a land use zone under the relevant LEP.

Cellar door premises

Cellar door premises will continue to be permitted in land use zones in which they are currently permissible and will also be permitted where agriculture, agritourism or farm gate premises are permitted under the relevant LEP.

Councils that wish to expand these land uses into other zones can nominate the relevant zones through the Standard Instrument LEP Agritourism Nomination.

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ITEM 4 STANDARD INSTRUMENT LEP AGRITOURISM AMENDMENT ORDER

CONTINUED

Agritourism definitions

The table below details changes to the definitions of farm stay accommodation, farm experience premises and farm gate premises made in response to submissions received during exhibition of the EIE.

Table 1. Changes to definitions

Land use	Definition changes	Reason
Farm stay accommodation.	Now includes moveable dwellings as defined in the SI LEP to facilitate small-scale camping on farms.	A response to council requests to clarify the type of camping allowed under the revised farm stay accommodation definition. A section 68 approval under the Local Government Act 1993 will be required to install a moveable dwelling on a farm unless the council's local approvals policy allows the activity without approval.
Farm experience premises.	Farm events has been amended to farm experience premises Farm experience premises now include farm field days.	The amendment to the term recognises guests will visit a farm to take part in tourist and recreational activities and to experience the features of the farm and farm life. Including farm field days is a response to submissions requesting specific activities be included in the definition. The department proposes to prepare model DCP clauses to assist councils where further parameters for farm experience premises are required.
Farm gate premises.	Roadside stalls will remain as a form of retail premises and will not become a form of farm gate premises.	This will ensure roadside stalls remain permissible in zones other than rural zones. Exempt development provisions are being prepared for roadside stalls in rural zones having regard to submissions received during the exhibition of the EIE.
	Clarifies that animal processing is not permitted as part of farm gate premises.	Animal processing has not been included as a form of agritourism as it has potentially significant impacts and less potential to generate tourism. The processing of other agricultural produce can be undertaken under the definition.

The optional clauses recognise the importance of local controls and have been prepared to allow councils to apply numerical standards that best fit their local strategic plans. Heads of consideration have also been included in each clause to require both applicants and council officers to address the impacts of the development. Please note that under LEP Practice Note PN

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ITEM 4 STANDARD INSTRUMENT LEP AGRITOURISM AMENDMENT ORDER

CONTINUED

11-001 Preparing LEPs using the Standard Instrument: standard clauses, councils cannot add local clauses that can be addressed using the optional clauses.

The development standards in the optional clauses that have been amended in response to submissions to the EIE are detailed in the table below.

Table 2 Changes to development standards

Type of development	Standard in EIE	Amended standard	Reason
Farm stay accommodation building – maximum guests.	3 times the number of bedrooms in clause 5.4(5) or another number nominated by council.	3 times the number of bedrooms in clause 5.4(5) or 20 guests.	This will provide a maximum cap on guests to ensure that farm stays are small scale. Councils can reduce the number of guests for a development through a condition of development consent.
Farm stay accommodation building – maximum gross floor area (GFA) for a building.	75sqm or a number that council specifies (that is not more than 75sqm).	A number the council nominates which is greater than 60sqm.	This will provide flexibility for councils to nominate an area that reflects their strategic planning. Councils can reduce the GFA for a development through a condition of development consent. Changes are proposed to the Codes SEPP to allow buildings for farm stay accommodation up to 60sqm as complying development.
Farm stay accommodation – GFA exclusion for dwellings.	As above.	The maximum GFA will not apply to a change of use of an existing dwelling.	This will allow a dwelling house which is larger than 60sqm to be converted into farm stay accommodation without the need for substantial work to limit its size.

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ITEM 4

STANDARD INSTRUMENT LEP AGRITOURISM AMENDMENT ORDER

CONTINUED

Type of development	Standard in EIE	Amended standard	Reason
Farm stay accommodation - maximum number of days for guests in a moveable dwelling.	14 days.	The maximum number of consecutive days guests can stay in moveable dwellings will be included in model conditions of consent.	The department will prepare model conditions of consent for farm stay accommodation, farm experience premises and farm gate premises that councils can choose to adopt. This will complement model conditions of consent currently being prepared for other types of development.
Farm stay accommodation - dwelling entitlement.	Modify clause 2.6 to prevent the creation of a dwelling entitlement in relation to farm stay accommodation.	Farm stay accommodation will be required to be on: (i) the same lot as an existing lawful dwelling house, or (ii) on a lot for which a minimum size is shown for a dwelling house on the council's Lot Size Map and the size of which is not less than the minimum size shown.	This clause is intended to prevent the fragmentation of agricultural land.
Farm gate premises – maximum gross floor area.	200sqm or the number council specifies in its LEP.	A number council nominates which is no greater than 200sqm.	Caps have been placed on the maximum floor area and number of guests for farm gate premises to ensure they remain small scale.
Farm gate premises - maximum number of guests.	50 guests or the number council specifies in its LEP.	A number council nominates which is no greater than 50 guests.	Caps have been placed on the maximum floor area and number of guests for farm gate premises to ensure they remain small scale.

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ITEM 4 STANDARD INSTRUMENT LEP AGRITOURISM AMENDMENT ORDER

CONTINUED

LEGAL IMPLICATIONS

The adoption of the Clauses are optional and can be utilised at Council's discretion. However, the advantage is that the changes can be made without the need for a planning proposal.

RISK IMPLICATIONS

The LEP Order will amend the existing definition of farm stay accommodation and include in the new definitions for farm gate premises and farm experience premises. It will be a requirement that these uses must be undertaken on land that is a primary production business as defined under the Income Tax Assessment Act 1997 (Cth), or which is rated 'farmland' by the council under the Local Government Act 1993. This approach will give applicants two options to show their development will be on land used for commercial farming and not a hobby or recreational farm.

For farm experience premises and farm gate premises, the relevant use must also be ancillary to the farm.

These requirements will ensure that the agritourism use of the land will not create a land use conflict, prevent the fragmentation of agricultural land or occur on land that is not zoned RU1 Primary Production. Any proposed developments e.g. farm stay accommodation, would still be subject to obtaining Council approval.

STAKEHOLDER CONSULTATION OPTIONS

No consultation has occurred, however given that there is a current shortage of housing and accommodation in the Warren Local Government area, the uptake of these definitions and clauses would support and encourage other approved forms of accommodation.

CONCLUSION

This opportunity to uptake the changes to the definitions and optional clauses, without the need for a planning proposal should be considered by Council for adoption as it supports and encourages development within the shire, that is ancillary to the existing principal use of a farm. It may also assist with the current shortage of accommodation within the Warren Local Government area.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.4.4 Help ensure safe and sustainable development.
- 4.1.1 Monitor Warren Shire Council LEP.
- 5.1.3 Promote timely and quality dissemination of information to the community.
- 5.2.2 Timely and accurate reporting for efficient management and accountability

SUPPORTING INFORMATION/ ATTACHMENT

Nil.